

OCTC Committee Meeting 17 March 2022

Minutes

Present:

President: Elaine Limburg, *Vice President:* Jean McKinnon, *Secretary:* Anne McLachlan, *Treasurer:* Dianne Sprott
Committee Members: Sharyn Baxter, Teo Georgescu, Melissa Paterson, MaryRose Scoular, Ailsa Hawkins.

Apologies: Helena Akesson, Lynn van Beers

Meeting opened: 7:00pm in the ALSCO tearoom in Leith St due to issues with social distancing at Forrester Park judges room.

• Minutes of Last Meeting (17th February)

Corrections:

Change Elaine Pearce to Elaine Limburg.

With the above corrections, the previous minutes to be accepted as a true and correct record. (Dianne/Jean)

Matters Arising:

• Agility Equipment Standardisation

We need two quotes to proceed with a Lions Foundation Grant Application. Simon Monson from Southern Steel Fabrication did the upgrade previously so would know what is expected. Donna Burns has contacted Simon. Donna still waiting for quote.

• Equipment Auction

Lynn is going to remove the remaining obsolete equipment from the garage (2 x Collapsible tunnels, blind jump panels & Dianne's ramps). Lynn is working on finding a way to collect the gear.

• Alternate Venues

○ West Harbour Pony Club (Sawyers Bay)

Keep in mind but no further action at present.

○ RDA Dunedin (Fairfield)

○

○ Other Options

Need to keep following up these as well as new possibilities as scent work trials needs a number of different venues to call on. Helena is also looking and I have asked her to keep us informed.

Anne has emailed Stephen Hogg, DCC, to check possible use of a soccer field for Agility shows. Soccer fields not available for April show & very unlikely for any future events.

Reimbursement of Committee Member Fees and Club Dollars

○ Committee membership reimbursement will be by request.

○ Coordinators are due their initial club dollar payment at the end of February. Diana has done \$CD payments to end of Feb.

○ Diana has provided suggestions on what criteria committee members and coordinators should be expected to meet to receive reimbursement/club dollars for their roles. To be discussed next meeting to allow members to consider.

- **Refund on Obedience Judges' Airfares**

Graeme's ticket purchased & still some credit available.

- **Otago Polytech Request for Trainer**

Jean reported that this went well. Payment will be a donation to OCTC.

Banking

It was agreed that a 3rd Bank account be opened in the name of the Otago Canine Training Club Incorporated. The purpose of this account is to make regular payments when the balance in our current account is sufficient for the clubs running expenses.

Moved: Dianne/Ailsa. Passed unanimously.

Dianne to sort a change of banking address from Diana's to her's at the bank.

Anne accepted as full signatory but still to be finalised.

Lynn van Beer, MaryRose Scoular, Helena Akesson & Elaine Limburg as view only rights are still in progress.

Gates

Elaine still to contact Fire Service.

Ongoing (no progress to report but not forgotten)

- Electronic Storage of Club Records
- Instructor Resources on Website (Manuals, Course Notes etc)
- Children at Training Policy - Jean will look at this policy.
- Champions List – MaryRose to discuss further with Diana.
- Quiz Night and Have-a-Go event
- Show Coordinators – Ailsa sorting rally, Melissa agility, Helena scent work and treibball. Obedience still to be sorted.
- Policy Document update

Coordinator Reports:

- **Agility (MaryRose/Melissa)**

Basically classes start again on 15th March. Good numbers in all levels, still have foundation 1 and 2 running due to size of classes. A change in competitor class trainer being Donna as Belinda having a break, Adele is stepping up to teach no. 3 with Marjos assistance. We also have Sharon from competitors assisting Annes starter class. Buddying up is in play. We are also trying to set up a ribbon trial at RDA in May 29th I think to see how it goes out there for agility. Everything seems to be ticking on nicely with the usual hiccups.

- **Canine Companion (Elaine/Jean)**

The first CC1 Course of the year had their Graduation Night last night. Hopefully some of them will carry on into sports, many have indicated they will move into CC2. at the next course block.

The CC1 Courses due to start 6th April-11th May are not yet full, which is unusual for this time of year, perhaps Omicron is having an impact on people's willingness to be out at night at group classes.

There will be enough new Handlers to require 2 CC1 's to be run at the same time, thus using the entire Hall 7.30pm onwards. There will also still be a CC2 running at 6.30pm, using half the Hall. Elaine reported that all disciplines had a demo at the graduation, including obedience and scent work. This is a very positive step.

- **Obedience (Grace Fleury) (Grace/Aisla)**

Nothing new to report for obedience, both classes have been going well. Obedience are keen to look at RDA.

- **Rally-O (Aisla/Jean)**

- Last block of rally ended on 28th Feb. We have had a great new Beginners group taken by Lynn. Lynn has chosen to follow her group into Novice, and we seem to have retained their number. This has made the Novice group quite large, so the group has been split into two, one taken by Lynn and the other by Jean.
- Because of this the hall will be split into three rings, Advanced/Excellent at the bottom. then the two Novice groups, each group incorporating some aspect of NZARO - side changes or equipment. At present there is only one beginner starting tonight, though I have not heard back from her to confirm this. Hopefully, as the year progresses CC2 will provide more expressions of interest. Marjo has kindly offered to take the Advanced group.
- We are 6 weeks away from our first show of the year.

- **Flygility (Elaine/Aisla)**

- We had our first training session at the RDA on Saturday 2.30 to 4.30. It went very well. The surface was great and while the dogs were slightly distracted to start with they all worked well in the end. The surface is definitely much kinder to dogs and people. We had two newbies (a total of 6 handlers so Treasurer should see \$48 through bank account or club \$) and the hope is that now we can run fly every second Saturday irrespective of the weather we will entice and keep the newbies. I have agreed with RDA that we pay them \$20 per training session. They are to send me their bank account details.
- Gear needed to be carted from FP and my place but further down the track RDA has offered us a shed to store the gear. Fly needs 1 long jump (currently using mine), 1 tunnel (using OCTC's non regulation blue and maroon tunnel) and sand bags (OCTC), 3 hurdles (OCTC), 2 fly jumps and at least one fly box. In the meantime can fly use 3 pull apart jumps and 4 sand bags without short changing what agility needs for training. We would need to bring back the sand bags before any agility competition. In the long term fly would like to purchase 6 additional sand bags (how many does OCTC actually own?). I will sort out OCTC fly equipment that is in the garage one night this week.

- **Scent Work (Helena Akesson) (MaryRose/Dianne)**

- After a very busy Jan and Feb I wrapped up the first block of classes on Sunday 28/2. We finished the block with a little mock trial and everyone did so well. I feel the courses were successful with many people wanting to continue training. Out of the 16 people that did the Foundation courses, 12 have signed up for the next course, Novice scent work. This will bring some new people joining the club =)
- I'm in the process of organising the next block (after I have some time off first) and I'm hoping this will start Sunday 10/4, but im waiting to hear confirmation from the people I hire the hall from. My plan is to run the Novice course from 5-6pm, so we can do some sessions outside with some daylight, and the next Foundation course at 7.45-8.45pm. I have A LOT of people interested in the Foundation course so as soon as I have confirmation for the dates, I will confirm how many are still interested as some of these people signed up back in Dec. I already have some people signed up for the next foundation course after the April one as well...
- I have just finished putting together my course content for the Novice course.
- WE also held our first scent work trial a few weeks ago and it went perfectly! The show ran well and according to plan, and everyone had a fab time.
- I've also started thinking about dates for the next trial as weekends are booking up and there are so many shows in general but also many new scent work trials cropping up too.
- Here's what I'm suggesting: the second scent work trial should be the first weekend of December (this year that will be the 3rd and 4th), this would be inbetween our Otago rally weekend and TCTC's Christmas show. I have applied for this weekend with the executive scent work council and they will discuss and hopefully approve this early next month. Im hoping we can secure these dates as a permanent octc scent work trial weekend.

- I'm also wanting to ask committee about making the trial date that has just been, the first weekend of march, a permanent OCTC scent work trial date. I know it was a date for obedience in the past but im not sure where this stands for next year? Could this please be discussed asap because if this is not possible then I need to find another date for future years =) *Cannot make a decision just yet. Still in discussion with obedience.*
 - Finally, does anyone have any bright ideas about possible venues for running scent work trials?
 - The proposed Scent trial date for March 2023 is still too early to decide on venue
- **Treibball (Helena Akesson) (Aisla/Melissa)**
 - This block is a little longer than the other disciplines as the hall has been unavailable a few Fridays. We have another 2 training nights before our competition on the 8/4, I'm hoping we'll have some new people trying out. We gained another new person so there are 7 in the beginners class.
 - A few weeks ago we held a treibball meeting to discuss some rule changes and we have made some positive changes to hopefully make it a little easier for new people to get started at Treibball competitions.
 - I've also made some basic training videos of my progress with teaching Rango treibball, from the very start through to pushing 3 balls to a goal. Hopefully Ill manage to put some simple worded material with it so it can be used for training purposes. A few Treibball people have seen them and seem to think they are useful.

Coordinators

Please ensure you advise Diana of the credits that instructors are to receive for your disciplines, \$8 per any class they instruct. Co ordinators also have to pay training fees for each course. You cannot just offset this against what you receive for instructing as it means our records are not complete. Anyone self training ie they have no instructor pays 50%. You also need to tell Diana this.

- **Correspondence** (Anne/Jean)

Inwards

Teo, DCC application form for new lease on council owned land
 Nichola East, advising of transfer of \$35 for equipment
 Teo, advising wristbands have arrived
 Angela, removed 8th May agility booking from FP
 NCDTC, R/T postponed
 Elaine, advising fan has arrived & querying barricading the door
 Melissa, June Jumpers information has been submitted but still to be finalised
 Zena Pigden, wanting information on hearing tests
 Embark, promotion for genetic testing
 Arend van den Bos, proposed changes to CGC exercises
 Elaine, querying gravel piles
 Rob Carole, CV for nomination to EC
 Susan Shepherd, Judges contracts & Apponymments
 Peri Spence, requesting permission to do a probationary judges course
 House of Fundraising, Whittakers Chocolate
 Elaine, Angela's resignation
 Diana, comments regarding upcoming events needing decisions
 Diana, report on Scent Work Trial 5th/6th March

Outwards

Melissa, to Graeme re June Jumpers contract & flights

Treasurers Report

~ Balances on 28th February

2022 \$4,499.46

~ Total balance of all 3 x Term Deposits is currently

\$34,268.09

Payee	Reason	Amount	Club	Agility	Obedience	Rally	Canine Comp	Treibball	Scent work	SpsH/F R
Various People	Membership x 6	280.00	280.00							
Various People	April Ag entries	776.00		776.00						
C Pinches	Agility Training	3.00		3.00						
Various People	Snr Ob Training	82.00			82.00					
Peri Spence	April Ra entry	68.00				68.00				
Nicola East	CC2 6th Feb	100.00					100.00			
Various People	CC1, Feb & Apr	735.00					735.00			
Various People	Trieb training	151.00						151.00		
Various People	March SW entries	870.00							870.00	
Nicola East	Long line sale	25.00								25.00
Nicola East	Target sale	10.00								10.00
Various People	Treat bag sales	105.00								105.00
Westpac	Interest	0.04	0.04							
TOTAL Banked		3205.04	280.04	779.00	82.00	68.00	835.00	151.00	870.00	140.00
Diana O'Kane	Secretary Jan'	1014.00	1014.00							
Donna Burns	Wix octc.org	124.56	124.56							
Teo Georgescu	Wristbands	39.10	39.10							
Teo Georgescu	Subs REFUND	50.00	50.00							
Elaine Limburg	Printer Ink	83.00	83.00							
Elaine Limburg	Pedestal Fan	194.90	194.90							
MaryRose Scoular	Business cards	22.99	22.99							
MaryRose Scoular	Files/Labels	26.44		26.44						
Elaine Limburg	Cones	10.00				10.00				
Fiona Scott	Apr Ra, Flights	191.60				191.60				
Dogs NZ	Apr Ra, Schedule	132.25				132.25				
Ailsa Hawkins	Apr Ra, Prizes	81.00				81.00				
C Hyink-Gough	Storage Box's	45.00							45.00	
Dianne Sprott	March SW Jdg gift	100.00							100.00	
Various People	March SW REFUND	160.00							160.00	
Elaine Limburg	Long Lines x 47	616.50								616.50
TOTAL SPENT		2891.34	1528.55	26.44	0.00	414.85	0.00	0.00	305.00	616.50
February only	Banked	Spent	Cash Movemnt		Club \$ Issued	Club \$ Spending				
Club	280.04	1,528.55	-1248.51							
Agility	779.00	26.44	752.56							

Obedience	82.00	0.00	82.00							
Rally	68.00	414.85	-346.85							
Canine Comp	835.00	0.00	835.00							
Treibball	151.00	0.00	151.00							
Scent Work	870.00	305.00	565.00							
Spshp/Fndrsng	140.00	616.50	-476.50							
1st Sept 2021 - 28th Feb 2022	Banked	Spent	Cash Movemnt		Club \$ Issued	Club \$ Spending				
Club	3,293.42	7,100.90	-3,807.48							
Agility	5,617.63	6,449.10	-831.47							
Obedience	969.00	2,912.46	-1,943.46			24.00				
Rally	3,341.00	4,614.96	-1,273.96							
Canine Comp	6,331.00	2,136.32	4,194.68							
Treibball	956.00	480.00	476.00							
Scent Work	2,382.00	1,033.59	1,348.41			40.00				
Spshp/Fndrsng	1,382.02	1,228.07	153.95							
TOTAL	\$24,272.07	\$25,955.40	-1,683.33		0.00	64.00				

**Current Club \$
Balance \$2,004
Club \$ allocation and
Spending**

1st Sept - 28th Feb 2022

Issued for	Amount	Club	Agility	Obedience	Rally	Canine Comp	Treibball	Scentwork	Fundraising
Committee Grant Applications	50.00								50.00
Membership Rfnd	0.00								
Agility Instructor	344.00		544.00						
Obed Instructor	0.00								
Rally Instructor	240.00				368.00				
CC Instructor	680.00					680.00			
Treibball Instructor	88.00						88.00		
Paper Transfer	252.00	252.00							
TOTAL \$ IN	1654.00	252.00	544.00	0.00	368.00	680.00	88.00	0.00	50.00
Spent on	Amount	Club	Agility	Obedience	Rally	Canine Comp	Treibball	Scentwork	Fundraising
Membership	232.00	232.00							
Agility Training Fee	264.00		264.00						
Agility Show entry	18.00		18.00						
Obed Training Fee	120.00			120.00					
Obed Show entry	0.00								
Rally Training Fee	364.00				364.00				
Rally Show entry	344.00				344.00				
CC Training fee	100.00					100.00			
Treibball Train fee	80.00						80.00		
Treibball Comp	34.00						34.00		

Scentwork Train fee		112.00							112.00	
Scent trial entries		40.00							40.00	
Sale items		0.00								
TOTAL OUT		1708.00	232.00	282.00	120.00	708.00	100.00	114.00	152.00	0.00

~ Balances on 31st January 2022 \$4,362.69

Total balance of all 3 x Term Deposits is currently \$34,268.09

March Scent trial	Expenses	Income
Entries		\$ 1,430.00
Schedule	\$ 90.00	
Venue Hire	\$ 200.00	
Levies	\$ 155.25	
Ribbons	\$ 106.51	
Judges exp Jo M	\$ 100.00	
Judges exp Arend vDB	\$ 120.00	
Judges Gift/Card	\$ 100.00	
Entry REFUNDS	\$ 160.00	
	\$ 1,031.76	\$ 1,430.00
		\$ 398.24
	Total	398.24

Cost of venue hire is an estimate
I have no idea what FP will charge.

Treasurer's Correspondence

Inwards

- **Inwards Correspondence 14th February 2022 – 13th March**
- Diana O'Kane organizing Scent Trial refunds for several people. All PAID
- Lynn VB, CC1 class list for 6th April
- Helena asking for list of payments for Treibball training.
- Teo Georgescu, request for membership refund. PAID

- Grace Fleury, confirming obedience training payments.
- Teo Georgescu, Wholesale wristbands invoice. PAID
- Elaine Limburg, variety of receipts to be paid for. PAID
- Ailsa Hawkins, 2 x invoices from K-Mart. PAID
- Diana O’Kane, Levy form for Scent trial (PAID) and entry list.
- Nicola East/Diana O’Kane/Donna Burns, confirming what payments were for.
- Diana O’Kane, Contracts for Jo Miller and Arend Van den Bos. PAID
- Diana O’Kane, update of club \$ spreadsheet.
- MaryRose receipts x 2. PAID
- Donna Burns, receipt from WIX for octc.org PAID
- Helena Akesson, receipt from The Warehouse, to pay Carina H-G. PAID
- Teo, Graeme’s flights booked for June Jumpers. \$141 credit still
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- **Outwards Correspondence 14th February – 13th March 2022**
- Nicola East/Diana O’Kane/Donna Burns, asking what payments were for.
- Grace Fleury, querying obedience training payments.
- Helena Akesson, sent treibball training payment list.
- Leanne Pryde, advising her of February hall hire usage at FP.
- **Membership**
- Current membership is 73.
- Niki Martyn submitted a form but has membership type as Temporary \$0.
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- **General Business**
- **Matters Arising**
- Invoices have now been received from FP for hall hire October-January.
- We need to either separate fly income and expenditure from agility or keep a manual record.

Show Secretary Report

Agility	Obedience	Rally-O	Scentwork	Treibball	Schedule Due
2/3 April 22 2xAg,3xJmp, AD					30 Nov (Feb DW)
		23/24 April 22 4 x DNZ RallyO Champ			31 Jan (Mar DW)
18/19 June 22 Ch Jumpers x 5					28 Feb (Apr DW)
2/3 July 22 Z5 Games		2/3 July 22 OCTC Rally-O event			n/a
20/21 August 22 Z5 Team Trials					
10/11 September 22 2xAg,2xJ,AD,ADXA	10/11 September 22 3 x Obedience Champ?				31 May (July DW)
	17/18 September 22 1 x Obedience Champ?	17/18 September 22 3 or 4 x DNZ RallyO Ch			30 Jun (Aug DW)
2 nd October 22 Agility R/T?					n/a
	13 November 22 Obedience R/T?				n/a
		26/27 November 22 OCTC Rally-O event			n/a
			3/4 December 22 OCTC Scent Work Trial(proposed)		1 Sept (Oct DW)

JUDGES				
2/3 April 22	Ch Agility/Jmp/AD	Meredith Evans	Tim Conolly	Dave Cook
23/24 April 22	Ch Rally-O	Fiona Scott	Dawn McCracken	Yvette Coutts
18/19 June 22	Ch Jumpers	Joanne Rennell	Graham Jeffries	
2/3 July 22	OCTC Rally-O	Diana O'Kane Elaine Limburg	Carina Hyink-Gough Ailsa Hawkins	Helena Akesson Lynn van Beers

2nd & 3rd April 2022 Championship Agility x 2, Championship Jumpers x 3, AD Trial				
Schedule due 30 th November for February Dog World			Entries close: 4 March	
Show Manager	Adele Smith			
Start Time	8.15am walkthrough			
Judges	Meredith Evans	Tim Conolly	Dave Cook	
Expenses	\$205	Travel with Meredith	\$250	
Accommodation	n/a	n/a	n/a	
Travel	n/a	n/a	n/a	
Saturday				
Sunday				
Prizes/Ribbons/ Sponsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan, ribbons ordered, cash prizes	\$50 + card (Dianne)	Packed lunch	BYO	

23rd & 24th April 2022 Championship DNZ Rally-O x 4				
<i>Schedule due 31st January for March Dog World</i>			<i>Entries close: 10 April</i>	
Show Manager	Helena			
Start Time	8.30am walkthrough			
Judges	Fiona Scott	Dawn McCracken	Yvette Coutts	
Expenses	\$190 airfares	\$100 fuel		
Accommodation	billet with Ailsa	Arranging own	n/a	
Travel	Flights booked, to be reimbursed	Own car		
Saturday	Exc2, Adv2, Nov2	Enc1, Nov1	Exc1, Adv1	
Sunday	Nov4, Exc4, Adv4	Exc3, Adv3	Nov3, Enc2	
Prizes/Ribbons/ Sponsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan, ribbons ordered, just need 2 nd place prizes (toys)	\$50 + card (Dianne)		BYO	

18th & 19th June 2022 Championship Jumpers x 5				
<i>Schedule due 28th February for April Dog World</i>			<i>Entries close:</i>	
Show Manager	Adele Smith			
Start Time				
Judges	Joanne Rennell	Graham Jeffries		
Expenses				
Accommodation				
Travel		Flights are booked		
Saturday				
Sunday				
Prize/Ribb/Sponsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan	\$50 + card (Dianne)			

2nd & 3rd July 2022 OCTC Rally-O Trial x 2						
Schedule due n/a			Entries close: 19 th June 2022			
Show Manager						
Start Time						
Judges	Helena Akesson?	Ailsa Hawkins?	Carina Hyink-Gough?	Elaine Limburg?	Diana O'Kane?	Lynn van Beers?
Expenses						
Accommodation						
Travel						
Saturday						
Sunday						
Prizes/Ribbons/ Sponsor	Ailsa has these underway					
Proplan, rosettes to be made, 2 nd & 3 rd prizes needed	Elaine offered to organise but Ailsa will see if anyone else wants to.	Rachel happy to do results		BYO		Committee agreed to run this event at RDA, partly as a trial for future rally events

10 th & 11 th September Championship Agility x 2, Championship Jumpers x 2, AD/ADX				
Schedule due 31 st May for July Dog World			Entries close: August 2022	
Show Manager				
Start Time				
Judges				
Expenses				
Accommodation				
Travel				
Saturday				
Sunday				
Prizes/Ribbons/ Sponsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan, ribbons ordered, cash prizes	\$50 + card (Dianne)			

10 th & 11 th September Championship Obedience x 3
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<i>Schedule due 31st May for July Dog World</i>		<i>Entries close: August 2022</i>		
Show Manager	Grace is trying to sort this event with the other obedience members			
Start Time				
Judges				
Expenses				
Accommodation				
Travel				
Saturday				
Sunday				
Prizes/Ribbons/ Sponsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan, ribbons ordered, cash prizes	\$50 + card (Dianne)			

17th & 18th September – DNZ Ch Rally-O Trials x 4 or DNZ Ch Rally-O Trials x) & Ch Obedience x 1 (if not run on 10 th /11 th)				
<i>Schedule due 30th June for August Dog World</i>		<i>Entries close: 4th September 2022</i>		
Show Manager				
Start Time				
Judges				
Expenses				
Accommodation				
Travel				
Sunday				
Sponsorship/Ribbons/Prizes	Judges' Gifts	Judges' Meals	Catering	Job Roster

2nd October 2022 Agility/Jumpers Ribbon Trial (TBC)				
Show Manager				
Start Time				
Judges				
Expenses				
Accommodation				
Travel				
Sunday				
Ribbons	Judges' Gifts	Judges' Meals	Catering	Job Roster

13 th November 2022 Obedience Ribbon Trial				
Show Manager				
Start Time				
Judges				
Expenses				
Accommodation				
Travel				
Sunday				
Ribbons	Judges' Gifts	Judges' Meals	Catering	Job Roster

26 th & 27 th November 2022 OCTC Rally-O Trial x 2					
<i>Schedule due n/a</i>			<i>Entries close: 13th November 2022</i>		
Show Manager					
Start Time					
Judges	Helena Akesson?	Ailsa Hawkins?	Carina Hyink-Gough?	Elaine Limburg?	Diana O'Kane?
Expenses					
Accommodation					
Travel					
Saturday					
Sunday					
Ribbons	Judges' Gifts	Judges' Meals	Catering	Job Roster	

Diana has a box of old ribbons which are not reusable for shows, but which can be used to make rosettes for our OCTC RallyO shows.

29th May Agility ribbon trial needs to be added to minutes. Being held at RDA and Elaine will talk with RDA about the cost.

Wheelie bins and venues need to be added to tables. Anne to discuss with Diana.

General Business

Liz Wilkinson:

The committee is sad to hear of the recent passing of Liz. Liz was a long time stalwart of Obedience & judged, stewarded & assisted at countless OCTC shows, often stepping in as a replacement at short notice. She was also a lovely, encouraging & fun person to have around.

Ventilation in FP hall

Fan has been purchased and is in garage. (I think it still needs to be unpacked if anyone is able to do this and stored safely).

Club \$

Motion: That “the rally show secretary (Diana) receive \$CD150 for the year

the Scent work show secretary(Diana & Helena) receive \$CD75 each for the year

the Scent Work coordinator (Helena) receive the standard coordinator’s \$CD fee”

Moved: MaryRose/Jean. Passed

Who is entitled to the agility show secretary \$CD amount to end of Feb? Melissa to get it all.

Travel reimbursement

Current policy is the following;

- Any trainer attending club to instruct without training their own dog in a class in that discipline on that night, be reimbursed mileage of 50 cents per kilometre per night, with no maximum or any lesser amount that the instructor agrees on with the Treasurer. Any member living within a 5 kilometre radius is not entitled to this mileage reimbursement. They are also to receive club dollars for instructing if they wish to take them. Trainers are to send an invoice at the end of each course if they want to claim mileage.
- Any committee member or coordinators are entitled to a 50 cents per kilometre mileage reimbursement for attending committee meetings, if travelling more than 5 kilometres.
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Motion: “that the travel allowance is increased from 50c/km to 70c/km, effective from 01/01/2022”.

Moved: Jean/Ailsa. Passed with one abstension(Elaine Limburg)

Committee Resignation: Unfortunately Angela Huntley has resigned from OCTC’s committee due to work commitments. The committee are sad to lose Angela from the committee as she was a very valued member who did some very valuable work. We wish her well in the future & look forward to her continuing her training with the club. Secretary to send a thank you email to Angela

Following Angela’s resignation the committee is short on numbers so all coordinators have been asked to talk to their members about replacing her.

Temporary Membership.

MaryRose queried when & how this \$20 fee is applied. Applied to all Foundation discipline courses but Elaine is to check this club policy.

MaryRose queried if she could use her \$CD to pay for a friend’s CC1 course. Agreed (Melissa/Jean). Passed

Door Key Pad: three people expressed problems recently with trouble using the new key pad. Agreed to see how it goes for now before raising the issues with FPMC.

Bereavement Cards: approval was given for the purchase of 6 x each of pet & personal bereavement cards plus stamps. Anne to sort.

Agility: to discuss September 10th & 11th show venue, FP, RDA

Obedience: want to go ahead with a shared September show with agility.

Meeting closed: 8.55 pm. Next meeting: 7pm 21st April 2022