

OCTC Committee Meeting 21 October 2021

Minutes

Present:

Committee Members: Belinda Culling, Grace Fleury, Teo Georgescu, Ailsa Hawkins, Elaine Limburg, Jean McKinnon, Melissa Paterson, MaryRose Scoular, Dianne Sprott, Lynn van Beers *Non-Committee:* Diana O’Kane

Apologies:

Meeting opened: 7:04pm

- **Minutes of Last Meeting (16th September) (Grace/MaryRose)**

Elaine raised the point that the Foundation class invoices need to be sent out prior to a course starting, rather than on the first night.

Matters Arising:

- **Agility Show Sec Delegation** – move to ongoing

- **Agility Equipment Standardisation**

Lynne Hayde is investigating grant possibilities for this. It is likely we will still have to pay at least a part of the cost ourselves, but she is reasonably confident that she can find some funding. It would be a good idea to check with Simon Monson in case his price has changed and to get a quote from someone else as well, but it is likely we will need to provide quotes for any grant application anyway.

- **Ribbon Grant**

Bendigo Valley asked that a second quote be provided for ribbons before the application could be sent in. A quote was obtained from Ribbons and Rosettes in Christchurch, and the application has been lodged. Hopefully we will have an answer within a couple of weeks.

- **Floodlights**

On speaking to Anne McLachlan, Diana was advised not to bother getting an electrician to check the lights at this point as there had been no further problems. Since then, the issue over the power connection to the garage has come up, and it has been suggested that if Tansleys were coming up to check the connection, they may as well check the lights at the same time. As we are waiting on DNZ to provide further insurance information, nothing more has been done.

Elaine has researched back through old minutes and it appears that although DNZ paid the balance after we received partial funding from a grant for the lights, they are recorded in OCTC’s annual accounts and so appear to belong to us.

- **Complaint to DCC**

Diana also talked to Anne about a possible complaint to DCC about the short notice threat to cancel our booking for the September Agility show. She has spoken to the staff member involved and explained the situation. The person was very new to the job and now has information that should stop that happening again. Anne advised that we not take the matter further.

- **Photography**

How is this working out for Teo? All good as far as OCTC is concerned, although steps are needed to prevent images being taken off Facebook by others.

A couple of people have said no to photography. Anyone taking photos needs to identify these people to ensure they are not in shot.

- **Ongoing** (*no progress to report but not forgotten*)
 - Electronic Storage of Club Records
 - Instructor Resources on Website (Manuals, Course Notes etc)
 - Relocation Survey (on hold)
 - Children at Training Policy - Elaine to progress
 - Champions List – been sent to MaryRose.

Coordinator Reports:

- **Agility** (Leigh Birchall)

No report received.

- **Canine Companion** (Lynn van Beers) (Lynn/Ailsa)

There will be two CC1 courses running for the 17th Nov-22nd Dec block, and one CC2 (probably). There was an alarming sudden large backlog of names that needed to be cleared for the end of the year, hence the extra class and it's trainers.

I would just like to remind everyone here how important these CC classes are to the club. All OCTC's sports have recognised that they have the new entrants arrive with better skills to work with, if they have been through the CC courses. Often just CC1 is sufficient, and for some of the OCTC sports, it has become mandatory for new handlers to have done at least one CC course before starting in that chosen sport.

Yet, despite how successful our CC Courses now are, how they now have such a large retention rate and movement into other sports, with the new handlers taking with them the required skills to quickly learn their new chosen sport, there still seems to be a large amount of apathy towards the importance of keeping these classes running. It has now got to the stage, that if one more main trainer was to pull out of the system, CC will struggle to exist.

I would also like to just point out that each CC Course brings in a variable amount of profit. The recent figures mentioned were somewhat misleading, as to the average income from a CC course. A 6 week CC2 course at \$100 per handler usually only involves 1 trainer, no treat bags, and its share of the hall hire. The Secretary costs involved for a CC2 Course are minimal. Eg This current CC2 course has 6 Handlers---\$600 - \$48 club dollars - \$78 (\$13 x 6) hall hire (varies with how many classes are in the hall that night), no travel expenses, leaves a profit of \$474.

The current CC1 course has 12 Handlers \$1320 - \$96 club dollars (2 trainers) -\$78 hall hire -\$144 treat bags (\$12 each) leaving \$1000. Secretary admin costs for CC1 are larger, and still to come off. I believe I am the only CC trainer currently claiming travel expenses, it is not an automatic deduction.

These classes bring in a huge amount of money for the club, and they provide the already skilled up new handlers moving into the assorted OCTC sports. Yes, they do represent a lot of work (currently being done by only 6 people), but I don't believe this club, in its current state, can survive without them.

On another note, the website Agility page, intake straight off the street, is this ok? I had a recent CC1 enquiry decide to go straight to agility with a possible problem dog, against my advice, because the page indicated they could ??

Agility are happy to take dogs on a case-by-case basis whether they have done CC1 or not and pre-enrolment through the coordinator is required. The wording on the website currently is "Dogs must be at least six months old and must not show aggression to others. Good off-lead control is needed to progress. Most dogs will benefit from completing Canine Companion 1 first to gain some experience and focus."

- **Obedience** (Diana O'Kane) (MaryRose/Grace)

We are three weeks into our current six week beginner Competitive Obedience class. We have six handlers, all of whom are very experienced in other codes and one who has competed in Obedience in the past, and dogs ranging from raw puppies through to very accomplished old hands. Even though we are starting from scratch, the class is better suited to people who have the basics under their belt and good training skills, so everyone is doing really well. Several new people who had initially expressed interest in the class pulled out or never responded to messages.

From Pip – Obedience Meeting

Firstly, regarding the NDOA raffle for obedience/rally-o. I didn't get a response from the letter that was sent to the club and asked to have presented to the committee. This was sent in early July - I sent a copy through to you and Diana to be presented in committee at the next meeting, although lockdown happened, and we didn't see anything in the minutes etc (*it is in the July minutes – DOK*), and I also understand Krissy asked about getting a donation from the club but the club couldn't due to financial concerns. We as a small group have gone ahead and put together a raffle from obedience ourselves and some funds for NDOA. As this was meant to be from the club and a small group was attending from the club we felt we needed to contribute something as it's the Southern Region NDOA.

The next thing is that our understanding is that it's up to the committee regarding OCTC shows etc. and so we think this is a committee decision if they want to go ahead or run as a triple or double etc. Jill has provided me her information and I understand two judges have been contracted, but essentially there are only 6 people that were at the meeting and what we are able to say is that as a small group we would not be in a position to run a show by ourselves without help from those around the region or the club to do all the jobs. Usually people do help out from other clubs but the committee needs to be aware that there are actually very few competing or active members in OCTC now and we can't run a show with only 2-3 people. This is something we couldn't actually make much headway with for a number of reasons.

Lyn and Ian from Taieri have not been approached to act as show manager for the March show yet as they are not members and we did not think it was in our ability to approach them without first having committee approval. So again we asked for guidance from the committee.

The other aspects discussed were the roles of coordinator and show secretary and manager moving forward. In the group that attended at this point in time nobody was able commit to any of the roles for either committee or the previously mentioned positions for next year. Much discussion and thoughts around this but essentially nobody will be standing from this group of people.

As for taking classes moving forward this will fall to the coordinator (if someone is wanting to take that position on) to sort and communicate.

I hope that helps the committee with any discussions moving forward. I look forward to the response, and if you would like to discuss further (as this is a basic summary) then please let me know and I'll be happy to help

- **Rally-O (Elaine Limburg) (Elaine/Jean)**

A new course started on Monday 18th October. A 5 week course with the 6th week being a mock competition immediately before our Otago Rally weekend. Numbers are down; 8 Seniors, 4 Novice and 4 Advanced. No people starting Rally 1 this time although there are a few currently doing CC2 who want to go on and do Rally.

- **Treibball (Carina Hyink-Gough) (Ailsa/Elaine)**

We have had a few people keen on trying treibball over the last few months but with lockdown and Friday not being an ideal day for lots we haven't really held on to these people. Our tournament in October was successful with a few qualification certificates gained and a novice title. Due to the success of a few dogs we have started training advanced obstacles with the intent of running this class at our next tournament.

Our last tournament will be held on the 19th November and this will end the block for the year. We have a get together arranged for the 10th December.

On a final note, I will be standing down as coordinator at the AGM.

Ailsa added that there were new people starting Treibball.

- **Flygility (Elaine Limburg) (Elaine/Lynn)**

Not much to report here. All newbies have dropped off, partly due to people and dog injuries, people having other commitments etc. We have decided to continue fly every second Saturday at 3.00 subject to weather. Next session 23rd October.

- **Forrester Park (Dianne Sprott) (Dianne/MaryRose)**

- FPMC Chair (Anne McLachlan) and Treasurer (Dianne Sprott) have both resigned from the FP committee. The new Chair is Nigel Trainor and Leanne Pryde is the Treasurer. This leaves Angela Huntley as the only OCTC member on the FP committee. Also resigned is Alwyn Isaacs who was the booking officer.
- FPMC are currently setting up an online booking system which will be managed by FP, so all bookings still need to be emailed in, at this stage to Nigel.Trainor@southerndhb.govt.nz. Suggest that bookings be emailed to Angela as well as she is the one who is setting up the booking system.
- The OCTC agility ribbon trial bookings no longer include the hall, so there will be no charge for these events, but we do still need to apply for a permit to use the grounds.
- Nigel Trainor made the decision to temporarily disconnect the power to OCTC's garage until we can supply an Electrical Certificate of Compliance. (see General Business)
- There is a proposal to increase the hire fee for all dog sports Championship shows held at FP hall. This may be similar to a levy system, but is quite a way from any final decision.
- The FP Benefit Show has been postponed until 29th / 30th January 2022. At this stage we will still be doing the catering for this.

Elaine thanked Dianne Sprott and Anne McLachlan on behalf of the committee for the time and work they have put in on the Forrester Park Management Committee.

It was noted that under the FPMC booking terms of reference, any cancelled booking may incur a fee of up to 25% if cancelled within three months of the date, or if the event has been moved to another venue.

Secretary Report (Diana O'Kane) (Ailsa/Jean)

- **Membership**

- Membership is currently 79
- New members approved (MaryRose/Jean): Sara Walton, Angela/David Johnstone, Tracy McKinnon, Pipa Mooyman, Lesley Smith

- **Secretary Hours** Approved Treasurer/President and paid. Ratified by committee (MaryRose/Melissa)

13 September – 10 October 2021 31.25 hrs

Email/FB/Phone/Text/Msg	12.25
Meetings Agenda	4.00
Meetings	3.00
Minutes	4.25
CC Preparation	1.00
Website/FB updates	3.25
Membership	0.50
Ribbon quote	0.25
Misc: Filing	1.50
Hours Record	0.25
Document updates	1.00

- **Correspondence**

Inwards (accepted)

- Goda (Tansley Electrical) – account application form
- Anne McLachlan (FPMC) - re lack of response from Leanne Pryde about DCC permit (to Dianne)
- Alan (Ribbons and Rosettes) – quote for 2022 ribbons for Bendigo Valley grant application
- Jill Strang – thank you for gift
- Karen Grant (DNZAC) – updated Level 2 guidelines for Agility shows (versions 1 and 2)
- Anne McLachlan (FPMC) – confirm change of booking dates for 2022/2023 and other changes
- Janet Bainbridge (SRO) – SRO financial reports for July/August
- Chris Richardson (DNZAC) – confirmation of decision re cancelled Agility classes at September show
- Karen Grant (Zone 5 Trials) – notice of cancellation of Z5 NZDAC team trials
- Anne McLachlan (FPMC) – copied in to email to Jenna Rosenberg (DCC) checking H&S document provided will cover future shows and advising that Z5 Team Trial cancelled.
- Jenna Rosenberg (DCC) – H&S document sent from FPMC to DCC will cover future grounds bookings
- Anne McLachlan (FPMC) – notice that the floodlights may be playing up and might need to be checked (to Elaine)
- Chris Richardson (DNZAC) – guidance on what to do about cancelled Agility classes at September show (to Melissa)
- Nigel Trainor and Simon Monson (FPMC) – re power connection between FP hall and OCTC garage (several)
- Westpac – bank statements 576 & 110 and Term Deposit notices
- New training enquiries x 14

Outwards (endorsed)

- Leanne Pryde (FPMC) – request for information re DCC permit for Agility ribbon trial (Dianne)
- Anne McLachlan (FPMC) – re lack of response from Leanne Pryde about DCC permit (Dianne)
- Anne McLachlan (FPMC) – change of dates 2022/2023, cancellation of hall hire for Agility ribbon trials, change of name for Rally shows (NZARO to OCTC)
- Chris Richardson (DNZAC) – querying decision re cancelled classes at September agility show.
- Anne McLachlan (FPMC) – acknowledgement of heads-up re floodlights playing up (from Elaine)
- Chris Richardson (DNZAC) – asking for guidance on what to do about cancelled Agility classes at September show (Melissa)
- RDA Dunedin – query as to whether they hire out their facilities (Dianne)
- Ribbons and Rosettes – request for quote for 2022 ribbons
- Nigel Trainor and Simon Monson (FPMC) – re power connection between FP hall and OCTC garage (several)
- Nigel Trainor (FPMC/DNZEC) – re proposal to cancel all 2023 FP bookings (Dianne)
- Anne McLachlan (FPMC) – request to cancel January booking in 2023 (Dianne)
- Karen Grant (DNZAC) – asking to be kept informed of any Agility show complaints re the Forrester Park grounds
- Anne McLachlan (FPMC) – re ownership of floodlights (Elaine)
- Lyn and Ian Clearwater – thank you for acting as show secretary and for help to run September Obedience show
- Cutlers Real Estate (phone call) - enquiring on price of lease for warehouse in Jutland St (Dianne)
- Response to all training enquiries

Treasurer's Report (Dianne Sprott) (Dianne/MaryRose)

SEPTEMBER BANKING: Balances on 30 September 2021 \$2541.15 Total Term Deposits x 3 \$34,142.01

Payee	Reason	Amount	Club	Agility	Obedience	Rally	CanComp	Treibball	Spshp/Fnd
P Sinclair/K Dickinson	Membership x 2	28.00	28.00						
Eastmond	Non-member Tr fee	20.00	20.00						
H Akesson	Hall Hire	24.00	24.00						
D Burns	Donation, Jump	478.53		478.53					
E Limburg	Donation, Jump	467.10		467.10					
Various people	Agility Training	737.00		737.00					
Various people	Obed Training	9.00			9.00				
Various people	Rally Tr, Jo Miller	482.00				482.00			
Melissa Perry	??? and Arlo	60.00	60.00						
Various people	Rally Training	56.00				56.00			
Various people	Aug Obed RT entries	70.00			70.00				
Various people	Octber Ag RT entries	30.00		30.00					
Various people	Sept Ag entries	201.50		201.50					
Jill Strang	Sept Ob prizes repaid	55.00			55.00				
Various people	Sept Rally entries	754.00				754.00			
H Akesson	Sep Rally prizes repd	19.00				19.00			
Various people	CC1 6th Oct x 7	760.00					688.00		72.00
Various People	Mixed sale items	80.00							80.00
D Sprott	June Jprs Raffle	101.00							101.00
Various people	CC2 6th Oct x 3	300.00					300.00		
Westpac	Interest	0.08	0.08						
TOTAL \$ IN		4732.21	132.08	1914.13	134.00	1311.00	988.00	0.00	253.00
Diana O'Kane	Secretary Aug/Sept	414.00	414.00						
Diana O'Kane	Stationary	50.99	50.99						
Dianne Sprott	Envelopes for prizes	5.00	5.00						
Dianne Sprott	DCC rubbish bags	17.00	17.00						
Dianne Sprott	Thankyou Cards	34.50	34.50						
C Doig Brown	CC1 course refund	95.00					83.00		12.00
Jo Miller	Jo Miller Training	320.00				320.00			
Equestrian Centre	Ag Training 17th/08	60.00		60.00					
Forrester Park	Hall Hire Jo's training	120.00				120.00			
Forrester Park	Hall hire Sep Training	480.00		120.00		160.00	80.00	120.00	
Forrester Park	Hall hire Sep Ag/Ob	392.00		196.00	196.00				
Forrester Park	Hall Hire Sept Rally	200.00				200.00			
Quality Pres	Sept/Oct Ribbons	1278.11		821.10	209.53	247.48			
Jill Strang	Sept Ob Judges food	89.95			89.95				
Jill Strang	Sept Ob Gifts/Prizes	281.83			281.83				
Lyn Clearwater	Sept Ob Show Sec	50.00			50.00				
Lyn Clearwater	Sept Ob Judges exp	30.00			30.00				
Susan Sheppard	Sept Ob Judges exp	132.00			132.00				
Liz Wilkinson	Sept Ob Judges exp	75.00			75.00				
Dogs NZ	Sept Ob Levies	92.00			92.00				
Sthrn Reg Obed	Sept Ob Levies	40.00			40.00				
Obed Judges Assoc	Sept Ob Levies	36.00			36.00				
Sallie Remon	SepOb entry REFUND	36.00			36.00				
Dianne Sprott	Sept Ag/Ob \$ prizes	1515.00		840.00	675.00				
Dianne Sprott	Sep Ag/Rally Jdg gifts	300.00		150.00		150.00			
Roy Thorndycraft	Sept Ag Judges exp	32.00		32.00					
Emily Tighe	Sept Ag Judges exp	236.00		236.00					
Donna Burns	Sept Ag Judges food	98.73		98.73					
Donna Burns	Timer Batt/Sanitiser	55.45		55.45					
Dogs NZ Ag Comm	Sept Ag Levies	534.69		534.69					
Belinda Culling	Sept Ag Jdg billeting	146.00		146.00					
Helena Akesson	Sept Rally Prizes	118.00				118.00			
Ailsa Hawkins	Sept Rally Prizes	79.50				79.50			
Lyn Clearwater	Sept Rally Judges exp	40.00				40.00			
Jo Miller	Sept Rally Judges exp	90.00				90.00			
Arend van Den Bos	Sept Rally Judges exp	330.00				330.00			
Dogs NZ	Sept Rally Levies	326.60				326.60			
Sthrn Reg Obed	Sept Rally Levies	142.00				142.00			
TOTAL OUT		8373.35	521.49	3289.97	1943.31	2323.58	163.00	120.00	12.00

September only	In	Out	Cash Movmnt		Club\$ Issued	Club\$ Spent			
Club	132.08	521.49	-389.41						
Agility	1,914.13	3,289.97	-1,375.84						
Obedience	134.00	1,943.31	-1,809.31						
Rally	1,311.00	2,323.58	-1,012.58						
Canine Comp	988.00	163.00	825.00						
Treibball	0.00	120.00	-120.00						
Spshp/Fndrsng	253.00	12.00	241.00						
1-30 Sept 2021	In	Out	Cash Movmnt		Club\$ Issued	Club\$ Spent			
Club	132.08	521.49	-389.41						
Agility	1,914.13	3,289.97	-1,375.84						
Obedience	134.00	1,943.31	-1,809.31						
Rally	1,311.00	2,323.58	-1,012.58						
Canine Comp	988.00	163.00	825.00						
Treibball	0.00	120.00	-120.00						
Spshp/Fndrsng	253.00	12.00	241.00						
TOTAL	\$4,732.21	\$8,373.35	-3,641.14		0.00	0.00			

**Sept Agility show
2021**

	Expenses	Income
Entries		\$3,477.00
Schedule	\$90.00	
Venue Hire	\$196.00	
Levies	\$534.69	
Judges exp Roy T	\$32.00	
Judges Flights J Davis	\$309.60	
Judges exp E Tighe	\$236.00	
Judges Meals	\$98.73	
Judges Gifts/Cards	\$158.00	
Batteries for Timer	\$39.78	
Prizes Cash	\$840.00	
Ribbons	\$814.66	
Refunds	\$154.00	
Cash prizes not used		\$180.00
Sanitizer etc	\$15.67	
Judges Billet BC	\$146.00	
	\$3,665.13	\$3,657.00
	Total	-\$8.13

**Sept Obedience show
2021**

	Expenses	Income
Entries		\$1,006.00
Schedule	\$90.00	
Venue Hire	\$196.00	
Levies	\$168.00	
Judges exp Liz W	\$75.00	
Judges exp Lyn C	\$ 30.00	
Judges exp Susan S	\$132.00	
Judges Meals	\$89.95	
Judges Gifts/Cards	\$168.00	
Prizes Chocolates	\$94.84	
Prizes Cash	\$675.00	
Ribbons	\$209.53	
Refunds	\$72.00	
Cash prize re-banked		\$55.00
Show secretary Lyn C	\$50.00	
Show secretary gift	\$26.99	
	\$2,000.32	\$1,061.00
	Total	-\$939.32

Sept Rally show 2021

	Expenses	Income
Entries		\$1,551.00
Schedule	\$90.00	
Venue Hire	\$200.00	
Levies	\$486.60	
Ribbons	\$247.48	
Judges exp Lyn C	\$40.00	
Judges exp Jo M	\$90.00	
Judges exp Arend vDB	\$330.00	
Judges lunches	\$73.51	
Judges Gift/Card	\$158.00	
Prizes	\$197.50	
Prize money repaid		\$19.00
	\$1,913.09	\$1,570.00
	Total	-\$343.09

September Rally-O levies appear to be overpaid, but actual entry amounted to \$2078, with \$527 paid in club dollars.

Suggestions for Cost Savings on Venue Hire

Proposal from FPMC is to increase show hire cost to \$320 per day from \$100 per day

SHOWS		Current Hire	Proposed Hire	Suggestion for cost saving	After change/price increase
March	Obedience	200	640	Cancel show	0
April	Agility	200	640	Grounds/Kitchen/Judges room	80
April	Rally	200	640		640
May	Agility RT	30	30	Grounds only	0
June	Jumpers (Eq C)	480	480		480
July	Rally	200	640		640
September	Agility/Obedience	380	640	Grounds/Kitchen/Judges room	80
September	Rally	200	640	1 x Obed run with Rally show	640
October	Agility RT	30	30	Grounds only	0
November	Rally	200	640		640
Total Show Venue Hire Costs		2120	5020		3200
Possibly hold Apr/Nov Rally shows outside or at the EC?					

TRAINING p/a	Venue Hire costs	
FP only	176 nights @ \$40	7040
EC only		1110
Annual Cost of Venue Hire		10270

Inwards Correspondence 14th September – 18th October

- Diana O’Kane secretary’s invoice for 13th Sept – 10th October 2021.
- Jackie Thomas (Otago Equestrian Centre) invoices x 1.
- Jill Strang, obedience show expenses.
- Lyn Clearwater, obedience show levy information & show secretary costs.
- Belinda Culling, agility judge billet expenses.
- Liz Wilkinson, supplying bank account details.
- Forrester Park invoices for September Agility, Obedience and Rally show hall hire.
- Forrester Park invoices for September training nights hire and Jo Miller’s training day.
- Diana O’Kane, Rally levy information.
- Carina Hyink-Gough asking if FP hall is now available on Fri 8th October.
- Melissa Paterson, agility show levy information.
- About K9’s (Jo Miller), invoice for rally training seminar.
- Melissa Paterson, list of agility competitors who require a refund for cancelled shows.
- Responses to my email regarding agility gear upgrade, term deposits & changing agility RT bookings.
- Anne McLachlan, supplying list of FP bookings for 2022/2023
- Forrester Park, invoice for agility ribbon trial on 3rd October.
- Ailsa Hawkins, reply to my request for bank deposit information.
- Lynn van Beers, correspondence re CC class intake and payments due.
- Helena Akesson, explanation regarding half hour hall hire encroaching on OCTC hire time.
- Elaine Limburg, rally class list for upcoming course.

Outwards Correspondence 14th September – 18th October

- Leanne Pryde, (FPMC) application for consent to use FP dog park on 3rd October. No response.
- Email to Dunedin Riding for the Disabled, enquiring if they hire their venue out to other organizations.
- Carina Hyink-Gough, confirming FP hall is now available on Fri 8th October.
- Anne McLachlan (FP Chair) re change of postal address for OCTC.
- Elaine Limburg, listing Olivia White’s payments for training etc.
- Cutlers Real Estate, enquiring on price of lease for warehouse in Jutland St (phone call)

Show Secretary Report (Diana O’Kane) (MaryRose/Ailsa)

- **Sponsorship**

Proplan sponsorship is confirmed for all four Rally shows in 2022. Donna is working with Proplan to secure sponsorship for Agility and Obedience, but urgently needs to know whether the Obedience shows are actually going to go ahead.

- **March 2022 Obedience Champ Show**

A decision needs to be made now about whether or not the March Obedience show will go ahead. From the information received from Obedience members (as recorded on page 3), it appears there is no-one able or willing to take on the work involved in making this show happen, and the decision as to whether to go ahead or not has been left up to the committee. It was felt that scheduling a show without anyone prepared to organise and run it was impossible, and with the schedule due in a few days time, there was no choice but to cancel.

MaryRose moved a motion that *“the March 2022 Championship Obedience show be cancelled, with this decision to be reviewed for 2023”* Seconded by Ailsa. Passed unanimously.

Diana will contact Richard van den Bos (SRO rep) to advise him of this, but will stipulate it is only for this year and we wish to retain the date for future shows. Also need to clarify with him what is required of us to retain our Registered Obedience Society status. The booking with Forrester Park will be retained, and possibly used for some other event in the meantime. Elaine will let Obedience members know. Diana will let Jill know so she can advise the judges.

- **2022/23 FP Bookings**

Bookings for 2022 have been confirmed with FPMC. There were some dates that were wrong but these have now been changed for 2022 and 2023. It has been suggested by FPMC that all 2023 FP bookings be cancelled, as it is not fair to hold dates for the dog training shows when conformation shows would have to reapply for their’s. This doesn’t make sense as we have used the same dates for several years and assume the breed clubs would prefer to use their normal dates, too.

2022 show dates are:

- 5/6 March – Obedience Championship (now cancelled, but retain booking)
- 2/3 April - Agility Championship
- 23/24 April - Rally-O Championship
- 8 May - Agility Ribbon Trial (not scheduled)
- 18/19 June – Jumpers (EC)
- 2/3 July - OCTC Rally-O Trial
- 10/11 September - Agility Championship and Obedience Championship
- 17/18 September - Rally-O Championship
- 2 October - Agility Ribbon Trial (not scheduled)
- 13 November – Obedience Ribbon Trial
- 26/27 November - OCTC Rally-O Trial

- **April 2022 Agility Show**

Hall bookings cancelled for Agility ribbon trials. At this stage, we will retain the hall booking for the 2022 April Agility Championship show as the cost difference is minimal if we want to hire kitchen, judges room and office. If the hire charges increase substantially we will review this.

- **DCC Permits**

Given the problems getting permits and the fact that FPMC has nothing to do with booking the outside area, can we just apply for the permits ourselves? This would hopefully also avoid the problems encountered when DCC staff contact FPMC instead of us when issues arise with these bookings. Leanne Pryde has changed her email address so was not receiving messages, so hopefully this has now been resolved. It was decided to wait and see if there were any further problems.

- **Rally-O Equipment** Need to buy approx 16m of rope for Rail Trail exercise. Diana will buy and donate rope.

Agility	Obedience	Rally-O	Treibball	Schedule Due
		27/28 November 21 OCTC Rally-O event		n/a
	5/6 March 22 3 x Obedience (cancelled)			31 Oct (Dec DW)
2/3 April 22 2xAg,3xJmp, AD				30 Nov (Feb DW)
		23/24 April 22 4 x DNZ RallyO Champ		31 Jan (Mar DW)
8 th May 22 Agility R/T?				n/a
18/19 June 22 Ch Jumpers x 5				28 Feb (Apr DW)
		2/3 July 22 OCTC Rally-O event		n/a
10/11 July 22 Z5 Games				
20/21 August 22 Z5 Team Trials				
10/11 September 22 2xAg,2xJ,AD,ADXA	10/11 September 22 3 x Obedience Champ			31 May (July DW)
		17/18 September 22 4 x DNZ RallyO Champ		30 Jun (Aug DW)
2 nd October 22 Agility R/T?				n/a
	13 November 22 Obedience R/T			n/a
		26/27 November 22 OCTC Rally-O event		n/a

JUDGES				
27/28 Nov 21	OCTC Rally-O Event	Diana, Helena, Carina, Ailsa, Lynn vB, Elaine (Saturday only)		
5/6 March 22	Obedience Champ	Ray Murray	Bernadette Thompson	Cancelled – Jill to advise judges

27 th & 28 th November 2021 Rally-O Event				
Entries close 24 th November				
Show Manager	Jean McKinnon			
Start Time				
Judges	Diana, Helena, Carina, Ailsa, Lynn vB, Elaine (Saturday only)			
Expenses	n/a			
Accommodation	n/a			
Travel	n/a			
Saturday	Speed, Otago F&N		Agility, Otago A&E	
Sunday	Speed, Otago F&N		Agility, Otago A&E	
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan Prizes/rosettes to 3 rd (Ailsa, Melissa, Diana)			Shared lunch or BYO	

5th & 6th March 2022 Championship Obedience Tests x 3

Schedule due 31st October for December Dog World

Entries close:



Show Manager				
Start Time	Show 1 8.30am, Show 2 Not before 1pm, Show 3 9am			
Judges	Ray Murray	Bernadette Thompson	?	
Expenses				
Accommodation				
Travel				
Saturday				
Sunday				
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Ribbons 1-3 (1- 5 Beg/Nov) Prizes 1-3, \$15, \$10, \$5				

2nd & 3rd April 2022 Championship Agility x 2, Championship Jumpers x 3, AD Trial

Schedule due 30th November for February Dog World

Entries close:

Show Manager	Adele Smith			
Start Time				
Judges	Belinda to organise			
Expenses				
Accommodation				
Travel				
Saturday				
Sunday				
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster

23rd & 24th April 2022 Championship DNZ Rally-O x 4

Schedule due 31st January for March Dog World

Entries close:

Show Manager				
Start Time				
Judges				
Expenses				
Accommodation				
Travel				
Saturday				
Sunday				
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan				

General Business

• Power to the Garage

Members of the Forrester Park Management Committee have questioned whether the electrical connection between the hall and the garage is legal and has a code of compliance. As a result of this being raised, Nigel Trainor – who is now chairperson of the FPMC and is also a DNZ Executive Council member - has shut off the power to the garage. The concern that has been raised, apart from whether or not the connection is legal and safe, is that the insurance company that provides coverage for the hall may not be satisfied with the connection and may not pay out if there is a fire. Diana has asked Nigel to contact the insurance company (arranged by DNZ) to find out what they need to be satisfied but as of yet no response has been received. While it is very unlikely there is any problem with the connection, there isn't really anything that can be done until we get some directive from the insurance company. There is no point spending hundreds of dollars on an inspection and report if that is not what is required.

Diana has talked to the DCC, as we do have a Code Compliance Certificate for the garage, but this apparently would not have involved any certification of electrical work. Diana will contact Nigel again to see if there is any progress, and if there is no response within a reasonable timeframe, will contact DNZ directly. There is a health and safety issue with later classes having to put gear away in the dark, even with torches.

• Term Deposits

We need to pay at least a part of the cost for ribbons for 2022 and we need to pay an unknown proportion of the cost of upgrading our second set of Agility gear. We do not have enough in the bank account to do either of these things, and that is not likely to change much in the near future. It may be time to break one of our term deposits to cover these costs? There is a term deposit maturing on 17th December.

It was agreed to wait and see if we could get funding for ribbons and gear upgrades, and see how much was needed. If we do need the extra funds, the term deposit can be broken. Interest rates are minimal so there is no real loss financially. The money can be reinvested if not needed.

• Unwanted Agility Equipment

Donna has put aside several items that are not wanted by Agility and need to go. The list needs to be checked by other codes to make sure there is nothing there that they use. The list so far is:

Old mats – keep these
Old small tunnels – the small brown tunnel is needed.
Old collapsible tunnels
Wooden blind jumps
Plastic filing boxes – keep these
Spread jump - old height
Two sets of old weaves
Old heavy wooden table – used for prizegiving?

Donna has suggested they be taken out and put in the hall at the AGM to see if there is any interest.

Jean will take photos of the items to be sold off. The AGM will be scheduled to start at 6.30pm, with an auction of the items above to follow the meeting. Members can donate other dog training items if they wish. Items must be taken away on the night.

• Training Class Schedule

Dianne suggested we let FPMC know the dates that our training classes will finish this year and re-start next year. So far, Rally-O finishes 6th December and restarts 17th January, Agility finishes 7th December and restarts 18th January, Obedience finishes at latest 22nd December and restarts 19th January (?), Treibball finishes 19th November and restarts 21st January, Canine Companion finishes 22nd December and restarts February 9th (?) (depends on Poultry Show dates).

- **Cost Savings**

Digging into our savings is not a long-term or sustainable option. We need to have a think tank about ways the club can save money in the future. Some suggestions around venue hire were laid out in the Treasurer's Report, but there are potentially other areas where we could make savings. There may be better investment options as well, as the term deposits pay next to nothing.

- **Scentwork Training at OCTC**

Helena has asked if the committee would allow her to start up scentwork classes at OCTC as a new code, and whether OCTC would be prepared to run DNZ qualifying scentwork trials (probably two a year). Helena is willing to organise all this and to instruct, probably starting next year. This is an extremely popular sport and many of our members are already very involved in it, so there will be a good supply of helpers. It is also a good option for new people coming into the club and is likely to provide a good income stream. One hitch at the moment is finding a timeslot to do this in, but there are a variety of options to be investigated. Previous committees have been keen to get this going at OCTC but we did not have anyone available to run it.

The committee are happy in principle for Helena to run classes and to hold two trials a year. However, we need a more detailed proposal as to when classes will be held and where, costs involved, who will run them etc. We don't want to add a new code if it is going to clash with current codes and take away much-needed instructors and class attendance, but recognise that this is a popular code among our members and could provide a good financial return. The 5th and 6th March could be used for a trial now that the Obedience show has been cancelled, as we don't want to cancel the FP booking.

- **Options for Alternative Venues**

Dianne has started a spreadsheet of possible alternatives to Forrester Park. If anyone has anything to add, please let her know, with all relevant details.

Location	Suburb	Including	Toilets	Kitchen	Storage	Off street parking
Forrester Park soccer fields	Normanby	our home ground	Yes	Yes	Yes	Yes
West Harbour Pony Club	Sawyers Bay	Tennis Courts	Yes	Yes		Possibly
Alambra Rugby Grounds	Opoho	Club Rooms	Yes	Yes		Small carpark
Tahuna Park	Tainui	Stadium	Yes	Yes	Yes	Yes
Riding for the Disabled	Fairfield	Undercover arena	Yes	Yes		Yes
Ellis Park (Frazers Gully)	Kaikorai Valley	Clubrooms	Yes	Yes		No
Kettle Park 1 & 2	St Kilda	Pirates FC/Southern FC	Yes	Yes		Small Carpark
Sunnyvale sportsground	Sunnyvale	Green Island FC	Yes	Yes		Yes
Bathgate Park	St Clair	Southern FC	Yes	Yes		No
Fairfield Park	Fairfield					?
Culling Park	Musselburgh	Tech Old Boys FC	Yes	Yes		No
Tomahawk school grounds	Tomahawk	Green field	No	No		Poss. on Field
Rotary Park school ground	Waverley	Green field	No	No		?
Brighton Grounds	Brighton	Green field	Yes			Yes
Forbury Raceway	St Clair		Yes	?		Yes
Wingatui Raceway	Wingatui		Yes	?		Yes
Waldronville Gun Club	Waldronville	Green field	?	?	?	?

Following discussion, Dianne will ask Anne McLachlan to investigate the West Harbour Pony Club, Elaine will investigate the Waldronville Gun Club, Teo will investigate Wingatui, Ellis Park, and Tahuna Park. DCC have already said they will not allow us on sportsfields or school grounds. Areas need to have sufficient off street parking and toilets, be away from residential housing and be big enough for at least two Agility rings.

- **Agility Move to Equestrian Centre**

The suggestion has been made that Agility training permanently relocate to the Equestrian Centre, rather than just over the winter months. The preferences of our Agility members with regard to this idea are not yet known and there are pros and cons. Belinda suggests we at least consider allowing Agility to run at the EC on wet evenings. There is also a proposal to leave one set of contact gear permanently at the EC, which would make a last minute change of venue much easier.

Alongside this, there have also been suggestions that our Agility shows move to the Equestrian Centre as well. This would involve reformatting shows to allow for the single ring. The dangerous state of the grounds, the increasingly wet and windy weather, falling entry numbers, lack of parking, and tiny number of OCTC competing members are all becoming very problematic, and a move to a less intensive show at an indoor venue may be a good solution.

Elaine moved that *"OCTC continues to hire the Forrester Park hall on Tuesday evenings, and hires the Equestrian Centre as back up for wet nights for classes other than Foundation, which will stay at FP regardless. The EC is to be cancelled around 12pm if not needed."* Seconded by Ailsa. Passed unanimously.

There is the option of running a different class alongside Foundation Agility as only half the hall is used. Moving shows to the Equestrian Centre was not considered a good solution at the moment due to the lack of space. Diana will contact Karen Grant again to see if any incidents caused by FP ground conditions have been reported.

- **Covid Vaccination Policy**

Is it time to start considering a covid vaccination policy for the club, and how we would implement vaccination passports for shows if they become a requirement?

It was agreed that at this stage we didn't have enough information about vaccination passports or government requirements to make any decisions on this matter.

Coordinators have been told to keep a record of who is present at training each night, as this is a legal requirement. MaryRose has an attendance template she will pass on to Belinda.

- **Catering for Benefit Show 29/30 January 2022**

Are we still going to do this? Unlikely to be able to get out of it this time, so yes, but may review in future.

- **2021 Annual General Meeting**

Set for Monday 29th November at Forrester Park at 6.30pm. There will be a committee meeting as normal on the 18th November.

Owing to the cost of ribbons, it was agreed that for 2021 ribbons would only be given out for Champion titles, and all awards would be an A4 certificate. MaryRose agreed to design and print certificates. Diana will order any Champion ribbons. Ailsa will organise the trophies.

Coordinators are expected to make a report on the year at this meeting so now is the time to start putting that together. Please make it positive rather than dwelling on problems and negatives.

- **Rosie Cup**

Nominations for the Rosie Cup are needed. These can be sent to Diana.

(Belinda, Grace, and Ailsa left at 9.20pm).

- **Non-members at Training Rule Change**

A list of pros and cons around accepting non-members at training classes was provided to the meeting. Any proposal for making an alteration to the rules must be lodged with the secretary 28 days prior to the AGM (1st November) in writing and signed by the proposer and seconder. The proposal must then be presented to members 14 days before the AGM (Rule 19).

If not voted on at the AGM, a Special General Meeting or General Meeting will need to be called. There are rules around who can call a Special or General Meeting and how this is to be done (Rules 14 &15).

Members who have indicated a wish to have this rule changed have been repeatedly informed as to how to go about it, and the process is set down in the club rules. So far, no member has lodged a formal proposal for this rule change. None of the committee members present wished to do so.

Such a rule change would have a very significant impact on the club and there is concern that those who have raised the matter may have only considered the benefits of allowing specific people to join their own class, without considering the implications for other members and for the club as a whole.

If a proposal to change rule 5.5 is lodged, it will need to also include the changes needed for any other rules which will be affected. The proposal would also need to contain a rationale and solutions to any potential negative effects, so members can make an informed decision prior to voting.

- **Committee/Coordinator Positions for 2022**

It was suggested that membership refunds and club dollar allocations be paid out partway through the year or at the end of the year, rather than at the start, and be dependant on length of service and meeting basic requirements. Rule 5.6 requires that committee members be reimbursed their membership fees.

There was an indication from those present as to who would and would not be re-standing for Committee and Coordinator positions for 2022.

Meeting closed: 10.08pm Next meeting: 18th November 7pm

Rule Change Proposal - Remove Ban on Non-Members Attending Training Sessions

The proposal is to re-word rule 5.5 so that non-members can attend OCTC training classes and sessions.

Current Rule

5.5 Non-Members may attend a Canine Companion Course, and/or a Foundation Course subject to payment of the applicable training fee determined by the Management Committee.

Proposed Rule

5.5 Non-Members may attend ~~a Canine Companion Course, and/or a Foundation Course~~ OCTC training sessions and classes, subject to payment of ~~the applicable~~ a non-member training fee and subject to all conditions, as determined by the Management Committee. ~~The Management Committee may also choose not to permit non-members at OCTC training sessions and classes for any period of time, where the interests of members may be compromised. In all cases, priority will be given to members over non-members.~~

Further changes or additions may be required to the rules to accommodate this proposal.

Pros

- There may be more people willing and able to instruct classes and assist with shows.
- Extra training fees will provide more income for the club, which could be used to reward workers or to lessen workloads by hiring instructors, show organisers etc.
- More interaction will result in more communication and cooperation between different clubs.
- People who could not, or did not wish to, become members of more than one club will not be excluded.
- Non-members may bring valuable knowledge and experience into the club.
- Visitors to Dunedin can join a class while in town – this is a hospitable and friendly approach, and better for our image.

Cons

- People who choose not to become members of the club may lack the commitment and loyalty of those that do.
- Non-membership may become seen as a way to avoid expectations around contribution and participation. Current members may choose not to rejoin as a way to get out of such expectations.
- Overcrowding and higher demand on limited resources may mean club members miss out on training time, access to equipment, and instructor attention.
- Instructors may not be happy to train people who are not members, which may mean fewer instructors are available.
- Non-members will use resources they have done nothing to contribute towards, possibly at the expense of members.
- Non-members will not necessarily share the same culture or values as OCTC members, and may try to exert pressure for change that OCTC members don't want, or impose the culture or values of other clubs.
- Members may resent the presence of non-members at training, which may sour the atmosphere and discourage members from attending training themselves, especially if there are people they can no longer avoid.
- It may be more difficult for instructors, coordinators, and the Management Committee to manage the behaviour of non-members, recover fees owed, and avoid problems caused by unfamiliar dogs.
- It may be difficult for the Management Committee to justify allowing one individual to attend while denying another, leaving the MC open to accusations of personal bias, favouritism, and discrimination. This will make it almost impossible to turn anyone away.
- If coordinators decide whether to accept non-members or not, their opinion may not be shared by members affected.

Suggestions

- Non-members must sign an agreement to abide by the rules and policies of OCTC
- Training fees for non-members set at a minimum 50% over the member fee, eg \$15 per night (\$90 for six weeks) .
- Coordinators may decide whether to permit non-members or not, but members who are negatively affected, either by the numbers or by the presence of an individual or particular dog, may appeal to the committee.
- The committee decides a basis on which to exclude particular people, and how to justify that decision.
- The committee may consider individual applications to train with OCTC, rather than a blanket acceptance

ACTION POINTS

Diana

- Let Donna know about March Obedience for sponsorship purposes
- Let Jill know March Obedience cancelled so judges can be advised
- Contact Richard van den Bos about March cancellation, and Registered Obedience Society requirement.
- Buy rope for Rally-O Rail Trail sign.
- Email Nigel Trainor re DNZ insurance company – email DNZ directly if no timely response
- Let Helena know that scentwork classes and trials are provisionally approved.
- Contact Karen Grant re any incidents reported as a result of FP ground conditions
- Order champion ribbons for AGM

Elaine

- Let Obedience members know that March show is cancelled.
- Investigate Agility possibilities of Waldronville Gun Club

MaryRose

- Pass on attendance template to other instructors.
- Design/print AGM award certificates

Ailsa

- Organise engraving of trophies for AGM

Jean

- Take photos of items that are to be auctioned at AGM.

Teo

- Investigate Agility possibilities of Wingatui, Ellis Park, and Tahuna Park

Dianne

- Ask Anne McLachlan to investigate Agility possibilities of West Harbour Pony Club

Belinda?

- Book Equestrian Centre for Tuesday night Agility training