

OCTC Committee Meeting 17 February 2022

Minutes

Present:

Committee Members: Sharyn Baxter, Teo Georgescu, Angela Huntley, Elaine Limburg, Jean McKinnon, Anne McLachlan, Melissa Paterson, MaryRose Scoular, Dianne Sprott, Lynn van Beers. Ailsa Hawkins arrived 7.19pm,

Apologies: Helena Akesson

Meeting opened: 7:02pm in the ALSCO tearoom in Leith St due to issues with social distancing at Forrester Park judges room.

• Minutes of Last Meeting (20th January)

Corrections:

- Agility Report – Melissa is starting to hand Show Secretary duties over to Teo and Julie Scott. Rohan Lloyd will also be approached to assist.
- General Business - Bereavement cards. Anne and Elaine to be advised of any of these situations. This is currently what is in the policy document:
 - (a) Present policy is for flowers to be sent by the club to any club member suffering a bereavement of their mother, father, husband/wife/partner, son or daughter. Births and marriages of club members to be acknowledged by the sending of a card from OCTC . The death of a club members dog should also be acknowledged by the sending of a card from OCTC (currently Dianne as Treasurer). Any member can and should contact the Treasurer advising of any of these occasions.*

With the above corrections, the previous minutes to be accepted as a true and correct record. (Lynn/Dianne)

Matters Arising:

• Agility Equipment Standardisation

We need two quotes to proceed with a Lions Foundation Grant Application. Simon Monson from Southern Steel Fabrication did the upgrade previously so would know what is expected. Donna Burns has contacted Simon.

• Ribbon Grant

Quality Presentations have provided a job sheet and invoice for the ribbons included in the Bendigo Valley Grant, and these have been paid for in full in advance. The paperwork was to be provided to Bendigo Valley to fulfill the grant requirements by 15th February. Ribbons for the March scent work trial were not included in this grant application and were ordered separately, along with the AGM Obedience Champion ribbon for Kristine Luyten. QP knows the dates ribbons are needed.

• Equipment Auction

Lynn is going to remove the remaining obsolete equipment from the garage (2 x Collapsible tunnels, blind jump panels & Dianne's ramps).

• Power to Garage

Solar appears to be a no go. Harrison's systems are way too big and too expensive for our requirements. They did however suggest we purchase two deep cycle batteries, an inverter and one or two solar panels and they would happily install them for us. Even that looks like a cost of around \$700 to \$1000. Agreed that we just keep on with the lanterns and hiring the hall for our agility shows for power for printers etc in the meantime.

• Alternate Venues

- *Ellis Park (Kaikorai Valley)*

According to Otago Softball, the DCC owns the club rooms at the back. Teo has contacted the DCC to enquire about hiring these club rooms for storage etc and was awaiting reply. Teo to email Anne.

- *West Harbour Pony Club (Sawyers Bay)*

Anne to follow up.

- *RDA Dunedin (Fairfield)*

- Riding for Disabled Assn. Elaine met with Karen and looked around their property. They own 3.5544 hectares of land at 98 Flower Street, Fairfield, which has a "rating differential of Area 2 - Commercial and land use Recreational; Active outdoor". Not sure what any of that means. They appear to have about 6 small paddocks and may be happy for us to develop one of these so long as they could continue to graze horses there when we did not need it.

They have a covered arena which is 30m x 40m (no walls at this stage but are wanting to fund raise to add those in the future) with lights. The rubber chip surface area is 30m x 75m and the end of the arena is open and goes out onto grass so with dispensation we could probably fit two almost full sized agility rings in. The rubber chip is rubber tyres (not steel belted) chipped into gravel sized pieces over sand and peat. They mainly use their venue after school up until about 5.30 and then during the day during school holidays. They do use it at the weekends but are happy to accommodate any of our events.

They have a number of sheds which they would be happy for us to store gear in, in the meantime. They also have 2 kitchens, toilets including disabled toilets (obviously), meeting room and storage areas.

Their committee are quite enthusiastic for us to pursue a possible agreement. Personally I do feel the rubber chip may be a problem for agility dogs and particularly small dogs as they may land awkwardly on a piece of chip as the chip is quite firm. However it should be something we should pursue.

Rally, flygility and treibball could train there but do we want to move those disciplines away from FP? Ailsa felt rally competitions could move there. No decision made about moving any training in the meantime.

There is one house within about 100 metres and one or more up the hill from the RDA grounds. Not sure if this would be a problem with barking dogs.

Elaine to organise a meeting of committee & RDA.

- *Other Options*

- Dianne to contact Craig Paddon about Forbury Park, and Diana to Colleen Townsend (local real estate agent) to see if she can put feelers out. Not being progressed.

Anne to email Stephen Hogg, DCC, to check possible use of a soccer field for Agility shows.

- **Covid Vaccination Passes**

Scanning of passes has been going smoothly but coordinators need to ensure that everyone who is present has been scanned. A column has been added to the membership list to record when a person's pass has been scanned (there are still a lot of gaps), and Diana was updating class lists with membership status and whether a pass had been scanned but relies on coordinators giving her that information each week.

The Agility committee will provide free wristbands to clubs for Agility shows. Wrist bands are required for use at the other shows. Agreed that Teo to purchase 200 initially & send invoice to Danne.

Shared lunches and how we deal with judges lunches etc at shows to be considered nearer the actual show date as will depend on the government, AC and Dogs NZ advice.

Motion #1: That masks not be compulsory at training. Moved Ailsa/Lynn. Passed

Motion #2: That masks not be compulsory at shows. Moved Ailsa/Jean. Passed

However at all times social distancing is to be strongly encouraged & when there is no social distancing masks will be strongly encouraged.

Reimbursement of Committee Member Fees and Club Dollars

- Committee membership reimbursement will be by request.
- Coordinators are due their initial club dollar payment at the end of February. Elaine to talk to Diana re \$CD payments.
- Diana was to provide suggestions on what criteria committee members and coordinators should be expected to meet to receive reimbursement/club dollars for their roles. Elaine to follow up with Diana.

• Refund on Obedience Judges' Airfares

Any update on the use of airplane ticket credits for Graham Jeffries for June Jumpers? Melissa is awaiting return of Graham's contract before we can take this any further.

• Missing AGM Trophy

Not located yet.

• Otago Polytech Request for Trainer

Jean will assist Roger Southby from Otago Polytechnic with a demo of dog training on 4th March. Ailsa also helping. Payment will be a donation to OCTC.

Ongoing *(no progress to report but not forgotten)*

- Electronic Storage of Club Records
- Instructor Resources on Website (Manuals, Course Notes etc)
- Children at Training Policy - Elaine to progress
- Champions List – MaryRose to discuss further with Diana.
- Quiz Night and Have-a-Go event – HAG event suggested for 8th May instead of Agility ribbon trial. Teo will talk to coordinators about providing demo dogs for this. To progress.
- Show Coordinators – Ailsa sorting rally, Melissa agility, Helena scent work and treibball. Obedience still to be sorted.
- Policy Document update

Coordinator Reports:

• **Agility (MaryRose/Ailsa)**

- Into the 4th week of classes though actually no.5 if the hot day cancelled is included. I am not sure whether to go straight to the next set without a break or have the week in between and slide all classes further. I am aware though that the trainers could do with a break.
- Everything seems to be going ok with some good people coming through. Still a bit mucky as not really sure who is coming back or not with it being first for the year. At the end of these classes I will do a ring around the stragglers to see whats happening although presently the classes are quite big. Also it may be time to look at the configuration of time slots as there is still the issue of senior taking an hour slot, with 0 to 3 people and a huge amount of hoo hah getting a lot of gear out and needing assistance. Because the main money earners are 1, 2, 3 and competitor they need space and resources. Back to thinking of a plan. Otherwise all pretty good. The new No.3 class seems to be going well.

• **Canine Companion (Lynn/Jean)**

The CC Courses for 2022 started up again on the 9th Feb, it runs through to the 16th March. There are 11 people in the CC1 class and 4 in the CC2 class. I could have run another CC1 class at the same time, but did not have available trainers.

The April block training requests are flooding in. as I write this, there are currently 18 queries all hoping to get into the next available course. I have not finished sorting through this list of names, but I will be able to run two CC1 courses 6th April-11th May, as I have 4 CC1 trainers available this time. The two courses will be fill at 20.

So the Hall will be fill at the CC1 time slot of 7.30-9.15pm ish for these two April CC1 Courses.

Graduation and demo night on 16th March so really need the whole hall for this.

Committee agreed that we need to run the 2 CC1 classes to give us funds and hopefully new members to the other disciplines. Elaine to talk with Grace re obedience using Tuesday nights. Obedience could use Tuesdays now at 7.15 or have full use from 5th April.

• **Obedience (Grace Fleury) (Ailsa/Melissa)**

- The foundation obedience class seems to be doing some great work and senior training has started up again.
- See above. Also need to ascertain who of the seniors have renewed their membership and make sure they have all paid for training.

• **Rally-O (Ailsa/Dianne)**

- We are four weeks into the first block of the year and so far things appear to be going well, despite some last minute instructor changes. The Foundation group is progressing well, and Lynn has offered to follow them into the Novice group for the next block. Helena was unable to instruct last Mon night, so Marjo kindly stepped into the breach to train the Adv group with some new training ideas. Maartjie will be taking the group next Mon when Helena is busy with scentwork.
- There have been two enquiries from people interested in Rally, however one has decided that he would like to try Obedience first.
- We have two more weeks of the current block, then a two week break. This will lead into another 6 week block ending the Monday before our April show. A huge thankyou to everyone who has helped make this block run smoothly so far.
- Thankyou to Angela for contracting the judges for the April show.

• **Flygility (Elaine/Jean)**

- Getting new members is proving difficult possibly because of the training sessions only being once a fortnight and subject to weather. We have only managed one session this year so far with one junior and 3 senior members attending. The other 4 junior members were not available until early February but none have even answered my emails re attendance. We will keep battling on in the meantime.

- **Scent Work (Helena Akesson) (Melissa/Ailsa)**

- These classes are also going really well! The dogs all seem to be progressing steadily and several lightbulb moments have been experienced by the owners. I think about 50% of the people will be hooked on SW by the time the course finishes in 3 weeks and some will be interested in the next level class.
- I have also been working on getting the trial organised and I feel like I'm almost there. My only query from committee is what are we doing about vacc passes for the trial? My suggestion would be to run it the same as other dogs nz shows; scan people as they arrive/collect their numbers and give them an armband for the weekend. If this could please be discussed and armbands organised if this is what's decided on. *Armbands ordered.*
- My only other question is how are we looking for the ribbons to arrive in time? *QP are aware of our timelines.*

- **Treibball (Helena Akesson) (Ailsa/Jean)**

- The classes are going well and I've had some good feedback on the new in between class I added this year. WE have ended up with a few extra people in the Beginners class so this class is now full, with 6 people. Hopefully atleast a couple of them will be "stayers".
- Nothing else to report.

Secretary Report (Diana O'Kane) (Melissa/Jean)

- **Membership**

- Membership is currently 71 for 2022. Anyone who has not paid yet is now unfinancial and will no longer be a member after 28th February.
- New members for approval:

- **Secretary Hours (3 – 31 January 2022 42.25 hours) (this was ratified by committee)**

Email/FB/Phone/Text/Msg	12.25
Meetings: Agenda	7.00
Attendance	2.25
Minutes	2.50
Membership	6.50
Class Admin	3.50
Miscellaneous:	
Ribbon quote	0.50
Filing	2.00
Incorporated Soc	0.25
Judges' Contracts	1.25
Hand Over Prep	4.00
Hours Record	0.25
	<u>42.25</u>

- **Correspondence** (accepted/endorsed Jean/Dianne)

Inwards

- Karen Grant (DNZAC) – AC advise on allowing non-competitor campers at Agility events.
- Jane Dear (Quality Presentations) – invoice INV-14998 \$3750.38 for 2022 ribbons (Bendigo Valley grant ribbons)
- New training enquiries x 6

- Rally O discussion paper(printed or emailed copy available)
- ACOD 2022
- Elaine/Angela. Extra kitchen key from FP
- Elaine/Angela. Regarding new locking system
- DTC Discussion items Feb 22(printed or emailed copy available)
- Richard van den Bos, advising Lyn Cleawater is the new Ob Southern Region rep
- DogsNZ Account for \$132.25, April show dates

Outwards

- Notifying membership, FPMZ & DogsNZ of change of secretary
- Response to all training enquiries

Meeting 17th February
2022

January Banking

~ Balances on 31st January 2022
\$4,362.69

~ Total balance of all 3 x Term Deposits is currently \$34,268.09

Payee	Reason	Amount	Club	Agility	Obedience	Rally	Canine Comp	Treibball	Scent work	SpsHP/Fndrsng
Various People	Membership x 40	1960.00	1960.00							
Various People	Non member fee	260.00	260.00							
Various People	Ag training	1173.00		1173.00						
I McLernon	Fly training	8.00		8.00						
Various People	Obed training	256.00			256.00					
Various People	Rally training	522.00				522.00				
Various People	CC1 course	1050.00					1050.00			
Various People	CC2 course	300.00					300.00			
Various People	TreiB training	436.00						436.00		
Various People	S/Work training	840.00							840.00	
Various People	S/Work Trial	560.00							560.00	
Various People	Treat bag sale	150.00								150.00
Various People	Clicker sale	15.00								15.00
Lynn Bowden	Gear auction	20.00								20.00
R Bell	Overpd fees	3.00								3.00
Westpac	Interest	0.11	0.11							
TOTAL Banked		7553.11	2220.11	1181.00	256.00	522.00	1350.00	436.00	1400.00	188.00
Various People	Mem/ship REFUND	125.00	125.00							
P McGookin	Cci Nov, REFUND	73.32					73.32			
Karen Philip	Scent/Wk REFUND	48.00							48.00	
Karen Philip	Non member fee	20.00	20.00							
Diana O'Kane	Secretary Dec/Jan	480.00	480.00							
Dianne Sprott	Wall planner	8.48	8.48							
Ailsa Hawkins	Gift for Diana	100.00	100.00							
Ailsa Hawkins	Lantern, garage	62.99	62.99							
Ailsa Hawkins	File cases	116.46				116.46				
Ailsa Hawkins	50 x Clickers	140.72								140.72
Helena Akesson	S/w trial kits	63.10							63.10	
East Otago Smallbore	Hall Hire	326.69							326.69	
Forrester Park	Hall Hire Jan	360.00		80.00	80.00	120.00		80.00		
Quality Pres	Bulk ribbons	3750.38		2260.44	731.40	758.54				
TOTAL SPENT		5675.14	796.47	2340.44	811.40	995.00	73.32	80.00	437.79	140.72
January only	Banked	Spent	Cash Movemnt		Club \$ Issued	Club \$ Spending				
Club	2,220.11	796.47	1423.64			182.00				
Agility	1,181.00	2,340.44	-1159.44		144.00	216.00				
Obedience	256.00	811.40	-555.40							
Rally	522.00	995.00	-473.00		112.00	176.00				
Canine Comp	1,350.00	73.32	1276.68							
Treibball	436.00	80.00	356.00			64.00				
Scent Work	1,400.00	437.79	962.21			112.00				

Spsph/Fndrsng	188.00	140.72	47.28							
1st Sept 2021 - - 31st Jan 2021	Banked	Spent	Cash Movemnt		Club \$ Issued	Club \$ Spending				
Club	3,013.38	5,572.35	-2,558.97		252.00	232.00				
Agility	4,838.63	6,422.66	-1,584.03		344.00	282.00				
Obedience	887.00	2,912.46	-2,025.46			80.00				
Rally	3,273.00	4,200.11	-927.11		240.00	708.00				
Canine Comp	5,496.00	2,136.32	3,359.68		680.00	100.00				
Treibball	805.00	480.00	325.00		88.00	114.00				
Scent Work	1,512.00	728.59	783.41			112.00				
Spsph/Fndrsng	1,242.02	611.57	630.45		50.00					
TOTAL	\$21,067.03	\$23,064.06	-1,997.03		1654.00	1628.00				

Current Club \$ Balance

\$2,068

**Club \$ allocation and
Spending**

**1st Sept - 31st
Jan 2022**

Issued for		Amount	Club	Agility	Obedience	Rally	Canine Comp	Treibball	Scentwork	Fundraising
Committee	Grant Applications	50.00								50.00
Membership Rfnd		0.00								
Agility Instructor		344.00		544.00						
Obed Instructor		0.00								
Rally Instructor		240.00				368.00				
CC Instructor		680.00					680.00			
Treibball Instructor		88.00						88.00		
Paper Transfer		252.00	252.00							
TOTAL \$ IN		1654.00	252.00	544.00	0.00	368.00	680.00	88.00	0.00	50.00
Spent on		Amount	Club	Agility	Obedience	Rally	Canine Comp	Treibball	Scentwork	Fundraising
Membership		232.00	232.00							
Agility Training Fee		264.00		264.00						
Agility Show entry		18.00		18.00						
Obed Training Fee		80.00			80.00					
Obed Show entry		0.00								
Rally Training Fee		364.00				364.00				
Rally Show entry		344.00				344.00				
CC Training fee		100.00					100.00			
Treibball Train fee		80.00						80.00		
Treibball Comp		34.00						34.00		
Scentwork Train fee		112.00							112.00	
Sale items		0.00								
TOTAL OUT		1628.00	232.00	282.00	80.00	708.00	100.00	114.00	112.00	0.00

Treasurer's Correspondence

Inwards

- **Inwards Correspondence 16th January – 13th February 2022**
- Diana/MaryRose/Lynn VB/Ailsa, class lists.
- Chris Whelan, in response to my query regarding Term Deposits
- Diana O'Kane, secretary invoice January. PAID
- Leanne Pryde (Forrester Park), invoices for hall hire Oct/Nov/Dec/Jan. PAID
- Ailsa Hawkins, invoice from Kiwi Office/Karen Pryor Clicker Training. PAID
- Ailsa Hawkins, request for membership refund. PAID
- Jean McKinnon, request for membership refund. PAID
- Helena Akesson, request course fee refund for Karen Philip. PAID
- Angela Huntley, request to refund Fiona Scott for airfares. PAID
- **Outwards Correspondence 16th January – 13th February 2022**
- Jo Ingram, sorting out overpayment of agility course fee. Second course has been paid for.
- Karen (RDA), reminding her to get in touch with Elaine.
- Chris Whelan, querying whether we can add monthly payments to our current Term Deposits. NO
- Bendigo Valley, all relevant paperwork confirming payment for ribbons from Quality Pres.
- Marjo Buis, Ailsa Hawkins, asking what payments were for.
- **General Business**
- Westpac. Any changes need to be added to these minutes, which then need to be signed by Dianne Sprott and Elaine Limburg.
- I'd like OCTC's postal address for bank statements to be changed to my home address.
- Anne McLachlan to be added as a signatory and authorizer for online banking.
- Leave Diana O'Kane on with her current authority. This would also be convenient if she is acting as show secretary .
- Add Lynn Van Beers as account viewer only, for CC course fee payments, and possibly other coordinators.

Bank Signatories:

Motion: That Diana stays on with Anne being added with full signing rights. That the coordinators, Lynn van Beers, Ailsa Hawkins, MaryRose Scoullar, Helena Akesson & Elaine Pearce be added as view only rights.

Moved Ailsa/Jean Passed

- On average over the last three years, we have paid just short of \$10,000 per year for secretary services. I would like to see this money saved in a separate term deposit rather than stay in our day to day account and get frittered away. This can be done with a little work each month. What are the committee's thoughts? Dianne to investigate possibly setting up another account although this has proved difficult in the past.
- **Matters Arising**
- Invoices have now been received from FP for hall hire October-January.
- **Membership**
- Current membership is 71.

Outwards

Show Secretary Report

Agility	Obedience	Rally-O	Scentwork	Treibball	Schedule Due
			5/6 March 22 Scentwork Trial		31 Oct (Dec DW)
2/3 April 22 2xAg,3xJmp, AD					30 Nov (Feb DW)
		23/24 April 22 4 x DNZ RallyO Champ			31 Jan (Mar DW)
8 th May 22 Agility R/T or Fun Day					n/a
18/19 June 22 Ch Jumpers x 5					28 Feb (Apr DW)
2/3 July 22 Z5 Games		2/3 July 22 OCTC Rally-O event			n/a
20/21 August 22 Z5 Team Trials					
10/11 September 22 2xAg,2xJ,AD,ADXA	10/11 September 22 3 x Obedience Champ?				31 May (July DW)
	17/18 September 22 1 x Obedience Champ?	17/18 September 22 3 or 4 x DNZ RallyO Ch			30 Jun (Aug DW)
2 nd October 22 Agility R/T?					n/a
	13 November 22 Obedience R/T?				n/a
		26/27 November 22 OCTC Rally-O event			n/a

JUDGES

JUDGES				
5/6 March 22	Scentwork Trial	Arend van den Bos	Jo Miller	Lyn Clearwater (res)
2/3 April 22	Ch Agility/Jmp/AD	Meredith Evans	Tim Conolly	Dave Cook
23/24 April 22	Ch Rally-O	Fiona Scott	Dawn McCracken	Yvette Coutts
18/19 June 22	Ch Jumpers	Joanne Rennell	Graham Jeffries	

5th & 6th March 2022 Scentwork Trial and Subtrial

Schedule due 31st October for December Dog World

Entries close: 13 February 2022

Show Manager	Helena Akesson			
Start Time	8.15am briefing, 8.30am start			
Judges	Arend van den Bos	Jo Miller (waiting contract return)	Lyn Clearwater (reserve) (waiting contract return)	
Expenses				
Accommodation	Billet with Ailsa	Billet with Diana		n/a
Travel		Own vehicle		n/a
Saturday	Interior, Vehicle	Novice Container		
Sunday	Advanced Container, Exterior			
Ribbons	Judges' Gifts	Judges' Meals	Catering	Job Roster
Judge's choice x 12 (ordered)	\$50 + card (Dianne)		Shared lunch or BYO	Helena?

2nd & 3rd April 2022 Championship Agility x 2, Championship Jumpers x 3, AD Trial				
<i>Schedule due 30th November for February Dog World</i>			<i>Entries close:</i>	
Show Manager	Adele Smith			
Start Time	8.15am walkthrough			
Judges	Meredith Evans	Tim Conolly	Dave Cook	
Expenses	\$205	Travel with Meredith	\$250	
Accommodation	n/a	n/a	n/a	
Travel	n/a	n/a	n/a	
Saturday				
Sunday				
Prizes/Ribbons/ Sponsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan, ribbons ordered, cash prizes	\$50 + card (Dianne)	Packed lunch	BYO	

23rd & 24th April 2022 Championship DNZ Rally-O x 4				
<i>Schedule due 31st January for March Dog World</i>			<i>Entries close:</i>	
Show Manager	Helena			
Start Time	8.30am walkthrough			
Judges	Fiona Scott	Dawn McCracken	Yvette Coutts	
Expenses	\$190 airfares	\$100 fuel		
Accommodation	billet with Ailsa	Arranging own	n/a	
Travel	Flights booked, to be reimbursed	Own car		
Saturday	Exc2, Adv2, Nov2	Exc1, Nov1	Exc1, Adv1	
Sunday	Nov4, Exc4, Adv4	Exc3, Adv3	Nov3, Exc2	
Prizes/Ribbons/ Sponsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan, ribbons ordered, just need 2 nd place prizes (toys)	\$50 + card (Dianne)		Shared lunch or BYO	

8th May 2022 Agility/Jumpers Ribbon Trial or Fun Day				
Show Manager				
Start Time				
Judges				
Expenses				

Accommodation				
Travel				
Sunday				
Ribbons	Judges' Gifts	Judges' Meals	Catering	Job Roster

18th & 19th June 2022 Championship Jumpers x 5				
<i>Schedule due 28th February for April Dog World</i>			<i>Entries close:</i>	
Show Manager	Adele Smith			
Start Time				
Judges	Joanne Rennell (to be contracted)	Graham Jeffries (to be contracted)		
Expenses				
Accommodation				
Travel	Needs flights booked (credit?)			
Saturday				
Sunday				
Prize/Ribb/Sponsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan	\$50 + card (Dianne)			

2nd & 3rd July 2022 OCTC Rally-O Trial x 2						
<i>Schedule due n/a</i>			<i>Entries close: 19th June 2022</i>			
Show Manager						
Start Time						
Judges	Helena Akesson?	Ailsa Hawkins?	Carina Hyink-Gough?	Elaine Limburg?	Diana O'Kane?	Lynn van Beers?
Expenses						
Accommodation						
Travel						
Saturday						
Sunday						
Prizes/Ribbons/Sponsor						
Proplan, rosettes to be made, 2 nd & 3 rd prizes needed	Elaine offered to organise but Ailsa will see if anyone else wants to.				Shared lunch or BYO	

10th & 11th September Championship Agility x 2, Championship Jumpers x 2, AD/ADX		
<i>Schedule due 31st May for July Dog World</i>		<i>Entries close: August 2022</i>
Show Manager		
Start Time		
Judges		
Expenses		

Accommodation				
Travel				
Saturday				
Sunday				
Prizes/Ribbons/ Sponsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan, ribbons ordered, cash prizes	\$50 + card (Dianne)			

10th & 11th September Championship Obedience x 3

Schedule due 31st May for July Dog World

Entries close: August 2022

Show Manager				
Start Time				
Judges				
Expenses				
Accommodation				
Travel				
Saturday				
Sunday				
Prizes/Ribbons/ Sponsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan, ribbons ordered, cash prizes	\$50 + card (Dianne)			

**17th & 18th September – DNZ Ch Rally-O Trials x 4 or DNZ Ch Rally-O Trials x) & Ch Obedience x 1
(if not run on 10th/11th)**

Schedule due 30th June for August Dog World

Entries close: 4th September 2022

Show Manager				
Start Time				
Judges				
Expenses				
Accommodation				
Travel				
Sunday				
Sponsorship/Ribbons/ Prizes	Judges' Gifts	Judges' Meals	Catering	Job Roster

2nd October 2022 Agility/Jumpers Ribbon Trial (TBC)

Show Manager				
Start Time				

Judges				
Expenses				
Accommodation				
Travel				
Sunday				
Ribbons	Judges' Gifts	Judges' Meals	Catering	Job Roster

13 th November 2022 Obedience Ribbon Trial				
Show Manager				
Start Time				
Judges				
Expenses				
Accommodation				
Travel				
Sunday				
Ribbons	Judges' Gifts	Judges' Meals	Catering	Job Roster

26 th & 27 th November 2022 OCTC Rally-O Trial x 2					
<i>Schedule due n/a</i>		<i>Entries close: 13th November 2022</i>			
Show Manager					
Start Time					
Judges	Helena Akesson?	Ailsa Hawkins?	Carina Hyink-Gough?	Elaine Limburg?	Diana O'Kane?
Expenses					
Accommodation					
Travel					
Saturday					
Sunday					
Ribbons	Judges' Gifts	Judges' Meals	Catering	Job Roster	

General Business

Instructor Training

A number of instructors ie mainly rally, obedience and CC are getting together at 5.30 on Wednesday's to train our own dogs. This is mainly due to instructors missing out on classes with their own dogs by taking classes for the club or due to

some disciplines not having enough time to allow those with multiple dogs to train. At present those people are Lyn vB, Jean, Diana, Ailsa, Elaine and sometimes Angela. Approved.

At this stage there will be no change in cost but booking will be from 5.30pm.

Gates

We need to do something more permanent with the gates we purchased so that they get used to allow us access to our garage to get gear into the main hall without interference from members of the public and their dogs. We had an issue on Wednesday night when a member of the public's dog came into the hall and interfered with one of our obedience dogs resulting in a scuffle. Upsetting for our member. This happens many times at all our training.

Elaine cannot see any reason why we cannot attach 2 gates to our garage porch posts provided they are easily opened to allow escape from the FP hall in the event of a fire. When closed they do not even need to latch them. We can also leave them wide open whenever we are not at FP. The third gate is a little trickier as we cannot attach it to the FP hall and our post is possibly not in the right place. However the third gate could be stored in the garage and just propped in place when we open the garage and then returned to the garage after each training session.

Each gate needs 2 gudgeons ie 4 in total and there are "no twist, pad lockable gudgeons" cost approx \$20 each. These won't necessarily prevent someone stealing our gates but would be a deterrent. Provided it does not interfere with the gate opening and closing we could also use a chain and padlock around our post to stop stealing of gates. We would need someone to install the gudgeons and I can probably access a farm fencing contractor to do this. Gudgeons are not easy to install at the correct level and height.

We are not allowed to put a barricade across the fire door nor it appears are we allowed to leave it open. Elaine has researched the Fire regulations and they are as follows:

"Maintaining a means of escape

Building owners must maintain the means of escape from fire for the building. This means:

- Exits must be kept clear of obstacles at all times.
- Exit doors must not be locked, barred, or blocked.
- Smoke-control and fire-stop doors must not be kept open (unless done so in a way that complies with the building code).
- Stairwells and passageways must not be used for storage or accumulation of waste
- Fire exit doors are the final door on an emergency exit route that must lead to a place of safety."

If we ask the FPMC for permission we expect they will refuse but the porch posts are ours and provided we do not inhibit the safe escape of patrons from the main hall I do not think it has anything to do with FPMC. Anne however to send Elaine the name of the Fire Service agent who assisted FPMC with the requirements.

Ventilation in FP hall

Following on from the issues with the fire exit door ventilation in the hall is a fairly major problem on hot summer nights and as a result some dogs and people are unable or should not train. IMHO FPMC should address this but that is doubtful so I have investigated commercial fans. Hall temperature seems to go up to 30 plus degrees on really hot nights.

The fans range from floor workshop fans at \$119.90, pedestal fans \$174.90 to \$275.89 and drum fans with wheels \$449.90 and upwards from there. I have photos and info that I can bring to meeting.

Elaine to purchase 1 pedestal fan to a maximum price of \$200.

Meeting closed: 9.15pm. Next meeting: 7pm 17th March 2022

