

OCTC Committee Meeting 15th September 2022

Minutes

Meeting opened: 7:05pm at ALSCO tearoom, Leith St

Present: Dianne Sprott, Sharyn Baxter, Melissa Paterson, Anne McLachlan, Donna Burns, MaryRose Scoular, Teo Georgescu, Marjo Buis,

Apologies: Helena Akesson, Jean McKinnon, Ailsa Hawkins, Grace Fleury, Elaine Limburg, Lynn van Beer

Absent:

Quorum:

Visitor: Pip Hosken

Chairperson: Due to Jean McKinnon's apology Donna Burns acted as Chairperson.

(/)

• **Minutes of Last Meeting (18th August)**

Corrections: Donna had agreed to speak to Grace about relinquishing the role of Obedience Coordinator at the AGM.

(Secretary's note: my recollection was that Donna was to speak to Grace about the SRO delegate's position).

(AM/DB)

Matters Arising:

• **Agility Equipment Standardisation**

In progress but not urgent.

• **Alternate Venues to be investigated:**

- For Scent work: Brooklands, Chingford Park, Bland Park (Waitati), Waikouiatu Race Course

• **Ongoing (no progress to report but not forgotten)**

- Electronic Storage of Club Records
- Instructor Resources on Website (Manuals, Course Notes etc)
- Children at Training Policy - Jean to progress. Progressing.
- Fundraising night eg. Quiz Night & Have a Go event, Bingo – to progress early in 2023 with the new committee as a way to meet new members
- Policy Document update – Elaine updating

Coordinator Reports:

• **Agility (Mary Rose) (MR/MB)**

- This week was week 5 of classes and it was re-jigged to accommodate the shifting of gear to Forrester Park for the agility show this weekend 10th and 11th September. Next week is last of the block and then there is a break. Next classes start 27th and at this stage will continue at Equestrian Centre due to weather and also the 'lights' situation at Forrester Park. Also, I noticed when there on Tuesday dropping off gear, that the grounds are actually horrific and dangerous (rabbit holes). I might try and approach the council again about this?
- Anyway, class numbers have been up and down with sickness, weather and other various life commitments but all in all those attending are enjoying their training.
- There is a couple of people may be interested in starting training next round. Just waiting to hear back.
- MaryRose
- From Adele re agility

- Hmm, the field is great but need to be able to get a vehicle of some sort down there next year. Competitors all reported liking to compete on the fields. Might be good to check with dcc if they like how we treated the space...e.g so they notice our good behavior??
- Gear- really need enough sand bags to not have to move them all the time, is exhausting and time consuming. our own jumps would be great.
- Two on report both appear to have been dealt with. Have spoken with both people and they are continuing with training. Our team were great but next we need to be more organized with a job roster and campaign more with beginners to help us out.

• **Obedience (Pip Hosken)**

I'm working towards the 13th and started touching base with people. Nothing too formal yet but depending on what the committee what's, I can start putting an outline together.

I think personally we go with that date and make it work.

In regards to the weekend we just had can you let the committee know that it was successful and achieved what I had hoped.

I hope to do more of these and aim at it being club orientated.

I would like to also suggest a 4 week course for club members/ obedience people leading up to the ribbon trial and also maybe a special focus on basic obedience 1-1 for those interested.

As discussed Tuesday nights could work or if the weather is good it could really happen outside anywhere.

Just some idea.

Thanks. And yes I will be available.

I am happy to come but obviously just worried about Blue.

- **Canine Companion (Lynn) (DS/MP)**
- We have 1 nights break, Wed 14th, then back into it again, with the 21st Sept-26th Oct CC Courses beginning.
- The July-Aug Courses got weather affected, causing the ending date to change, this affected some people's ability to finish the course, We have also, again, been heavily affected by COVID and illness, also reducing the numbers attending. This time we also had a large number of people only wanting to do CC1, and to top it off, for some strange reason, people keep deciding it's ok to get their dog spayed/neutered in the middle of the course, and then wonder why the dog is too sore to attend.. We had 3 this time...
- Therefore, this time, we had a small number attending for the final night last week. However, except for one, who only wanted to do CC1, the others all want to do CC2.
- The now smaller classes result in smaller turnover into CC2 and sports. The ONLY reason the classes are smaller is the club membership has left the entire CC workload to 3 people.
- These 3 trainers can only cope with 14 people per 6 week course. This earns the club \$1600, expenses excl. . When we had 6 trainers helping we were able to put through 20 people per 6 week course, earning \$2000, excl expenses....Those bigger numbers meant the spread of different interests and intentions, delivered more people from CC2 into a wider choice of OCTC Sports. That is the ONLY reason some sports are not getting the same numbers coming through compared to previously.
- It has NOTHING to do with money, or vouchers to encourage people into the sports. It's purely 3 trainers cannot put through the numbers in comparison to 6 trainers.
- If the Club and committee, doesn't like this result, then people need to step up And Help
- We have an excellent CC1/CC2 Course in place
- The customers sing it's praises, recommend it. attend throughout the course, carry onto CC2 etc. It was developed by a group of experienced trainers approx 4 years ago, with Diana and myself having alot of input.
- It was based on alot of ideas taken from the Karen Sadler seminar our club held around that time.
- It has been adjusted over time to match customer expectations and class constraints for operating with bigger numbers.....But It Works
- It puts out dogs/handlers with the skills to either carry on at home with or move towards a sport.
- What More Does The Club Want?
- Why Is There No Support?

- I am now turning people away, as the Sept Course is full, has been for ages, and the Nov course has 25 people all hoping to get into a 14 space course, with more coming in daily.
- The committee needs to decide if there is even going to be CC Courses next year.
- All I hear is criticism of the course content from club members, and plans to dismantle what is a well thought out customer based course, [that the customers think is brilliant], delivering the required skills and the income.
- Why Change It.....It's Working
- As for the Box side of the CC1 Course. I'm told other NZ Clubs are now using this method.....
- It seems OCTC as usual is simply leading the way.....

- **Rally-O(Ailsa) (DB/MR)**

- Little to say for this report. A number of Marjo's Novice group have entered their first Dogs NZ Champ show this coming weekend. There was another small mini comp for them last night. The Beginners group is enthusiastic and are keen to continue next block. There are 3 possible extra beginners due to start with us. Our retention rate appears quite good.
- Due to the snow last week I chose to cancel rally. I would like Rally members to have that payment held over to the next block.
- The new times set for training seems to be working well.

- **Flygility(Elaine) (MP/DS)**

- Even though fly cannot run courses as we only train approx every 2 weeks with slight variations, I have asked all those attending to pay for the rest of the year as it was getting quite difficult for Dianne and myself to keep track of everyone's attendance and payments.

So people have been asked to pay for 10th September, 24th September, 8th October, 22nd October, 29th October, 12th November 19th November; 7 dates @ \$8 per session = \$56.00. I will liase with Dianne further once we know who has paid and who hasn't.

We have lost a few people with covid, dog injuries (not at fly) etc but still have a core of 9 with one newbie joining recently, so 10. Another hopes to join in October so fly is looking a lot more healthy.

- **Scent Work (Helena) (DS/MB)**

- Nothing much to report here either. The two foundation classes are going well and people and dogs seem to really enjoy it. We have 3 nights to go of this block.

- **Treibball (Helena) (DB/MB)**

- Nothing much to report. We added an extra training night, this Friday, instead of running our competition as a few of us are competing at the rally show this weekend. The Treibball comp will be Friday 30/9 instead.

- **Forrester Park Report (Donna) (DB/)**

Nothing to reort

Secretary Report (Anne McLachlan) (AM/DS)

- **Correspondence**

Inwards

- 16/08 Ailsa, query re training at RDA
- 22/08 Melissa to Diana, agility show fees paid?
- 22/08 Martin's flight details
- 23/08 Elaine, Diana not on email list. Fixed
- 24/08 Donna, querying Grace being asked to stand down as delegate to SRO
- 24/08 Donne, show information missing from minutes. Fixed
- 24/08 Helena, where to return trophies?
- 26/08 Glenn Donaldson, Tansley Electrical, price for independent power supply for garage & lights. \$17,750
- 27/08 Response to possible hall use over agility show weekend from Donna, Dianne, Jean, Ailsa & Helena. All positive but unable to commit
- 29/08 TCTC, requesting use of tunnel & 12 pair of sandbags for their show 24/25 Sept
- 29/08 Donna, to TCTC requesting use of extra gear for our show (forwarded copy)
- 30/08 Donna, asking what SRO is & that she didn't recall the discussion at meeting
- 30/08 Adele, re report on Eve/Gretel incident
- 01/09 J&G Bainbridge, Domestic Dog Training Flyer
- 01/09 Donna, OK with gear to TCTC
- 01/09 Susan Evans, query dog training near Balclutha
- 05/09 Healthy Pets NZ Dog's Day Out, 26/27 Nov. forwarded
- 05/09 Chloe Robson, NODTC, requesting use of timers for their R/T 18/09. MR for, Donna advising they get TCTC's as ours can be unreliable.
- 07/09 Melissa, re marking of soccer field on Friday night
- 07/09 Jean's apology for Sept meeting & advising Donna will be chairing it
- 08/09 Darren Rowe, APDTNZ, Online Conference 5 Nov, Forwarded
- 08/09 NZDAC Sponsorship, requesting payment & logo
- 08/09 Dianne, OCTC's insurance policy, does include garage
- 12/09 Anne, resigning as secretary, effective at AGM
- 13/09 Entry refund from Reece Smith
- 13/09 Equestrian Centre, price increase

Outwards

- 21/08 MaryRose, Championship lists
- 27/08 Committee, possible promotional use of hall during agility show
- 28/08 MaryRose & Adele, Eve/Gretel incident report
- 01/09 Susan Evans, dog trainers near Balclutha
- 02/09 TCTC, OK to have tunnel & sandbags
- 07/09 Melissa, marking of soccer field
- 07/09 Southern Field Days Trust, support letter for upgrading arena surface
- 08/09 NODTC, advising them to use TCTC's timers

Treasurer's Report (Dianne Sprott) (DS/MR)

Attached

TrCorrespondence 15 th August – 10 th Sept 2022.

FROM

- 16/08 Helena, asking me to arrange judge's gifts and cards for Sept Rally show.
- 18/08 Ailsa, receipts for Sept rally prizes.
- 21/08 Anne, receipts for stationary.
- 06/09 Jean, re fly training payments.
- 09/09 MaryRose, Anne Hill will use club \$ to pay for membership and training.

22/08 Melissa, invoice for Judges airfares.
23/08 Lynn VB, CC1 class list.
25/08 Elaine, invoice for RDA hire.
29/08 Leanne Pryde, invoice/receipt for July FP hall hire.
30/08 Melissa, letting me know how many classes at Sept agility show.
02/09 Jackie Thomas, statement for August Equestrian Centre use.
04/09 Elaine, invoice for RDA hire.
08/09 Sandra van Kempen, invoice for NZDAC ribbon sponsorship (Jprs B1)
08/09 Matt Mack, Westpac response to me re term deposit and AP.

TO

MaryRose, updating agility training payments
Lynn VB, updating Sept CC course payments
17/08 Elaine, updating fly training payments
18/08 Debbie Murphy, sorting out which bank account to use for training payments.
23/08 Leanne Pryde, sending August dates for hall hire at FP.
7/09 Matt Mack at Westpac.
08/09 Anne, Jean, Donna. Copy of OCTC insurance policy with Crombie Lockwood.

Membership

Current membership is 98
New member: Andy Cunningham-approved

General Business

Fixed Term in Office. 2 or 3 years. Can be re-elected if desired. (DS)
Term Deposit. \$9,197.82 matures on 20 th September 2022. Options, reinvest for short term or, only reinvest part of this amount?
\$5000 of maturing term deposit was reinvested & the remainder, \$4258.20, was deposited in the Bonus Saver Acct.
AGM date. I won't be able to attend AGM on 28 th November.easurer's Correspondence 18th July-14th August 2022

Show Secretary Report

I have not yet included show dates for 2023 as I think there are still some decisions to be made.

- At the moment we have a 4/5 March date that is usually an Obedience show but was a Scent Work trial this year - I don't know what the plans are for this date. It is a good date and we really should try not to lose it.
- Decisions still need to be made as to where 2023 Rally shows are to be held - RDA and Otago Equestrian Centre are both still on the cards as cheaper, private venues, but this discussion has not yet been had.
- Agility shows are down as 1/2 April, 17/18 June, and 9/10 September (AgilityNZ website). No ribbon trial date has been recorded.
- Rally shows are expected on 22/23 April, 1/2 July, 16/17 September, 25/26 November. The April and September DNZ shows were applied for several years ago but it needs to be checked that these are still in place due to changes within the Southern Region, as there is no 2023 calendar available. My understanding is that the dates were booked with Forrester Park several years ago, but I don't know if those bookings are still in place.
- Scentwork trials are planned for 12/13 August and 2/3 December. August event has been approved by the DNZ Scentwork Committee. Venues to be arranged but will not be Forrester Park, as it is not suitable for exterior and vehicle searches.

As a side note, Coordinators do have a vote at committee meetings, but can only vote on matters that pertain to their code. There is more information around voting rights, quorums, etc in the club rules, which can be found on the club website under Club Information/Rules and Resources.

SHOW REPORT

Agility	Obedience	Rally-O	Scentwork	Treibball	Schedule Due
		17/18 September 22 4 x DNZ RallyO Ch			30 Jun (Aug DW)
2 nd October 22 Agility R/T?					n/a
	13-Nov-22 Obedience R/T?				n/a
				21 November 22 TANZ Treibball Tournament	n/a
		26/27 November 22 OCTC Rally event			n/a
			3/4 December 22 OCTC Scent Trial		1 Sept (Oct DW)

JUDGES

JUDGES				
17/18 Sept 22	Ch Rally-O	Peri Spence	Arend van den Bos	Jo Miller
2 October 22	Ag Ribbon Trial			
13 November 22	Obed Ribbon Trial			
26/27 Nov 22	OCTC Rally-O	Diana O'Kane Elaine Limburg	Carina Hyink-Gough Ailsa Hawkins Marjo Buis	Helena Akesson Lynn van Beers Maartje Hyink-Gough
3/4 Dec 22	DNZ Scentwork	Jo Miller Lyn Clearwater	Yvette Coutts Shiree Brockie	Arend van den Bos

17th & 18th Sept – DNZ Ch Rally x 4

Schedule due 30th June for August Dog World

Entries close: 4th September 2022

Venue

Forrester Park

Show Manager						
Start Time	8.30am					
Judges	Arend van den Bos		Jo Miller		Peri Spence	
Expenses						
Accommodatn	billet with Ailsa		billet with Diana		billet with Carina/Maartje	
Travel	own car		own car		own car	
Saturday	Encore 1, Exc1, Adv1		Nov2, Exc2, Adv2		Nov1	
Sunday	Encore 2, Exc3, Adv3		Nov4, Exc4, Adv4		Nov3	
	Prize/Ribb/Sponsor	Judges' Gifts	Judges' Meals	Catering	Job Roster	
	Proplan, ribbons/prizes	Dianne		na		

2nd October 2022 Agility/Jumpers Ribbon Trial (TBC)						
Venue						
Show Manager						
Start Time						
Judges						
Expenses						
Accommodation						
Travel						
Sunday						
	Ribbons	Judges' Gifts	Judges' Meals	Catering	Job Roster	

13th November 2022 Obedience Ribbon Trial	
Venue	

Show Manager						
Start Time						
Judges						
Expenses						
Accommodation						
Travel						
Sunday						
	Ribbons	Judges' Gifts	Judges' Meals	Catering	Job Roster	

26th & 27th November 2022 OCTC Rally-O Trial x 2						
<i>Schedule due n/a</i>			<i>Entries close: 13th November 2022</i>			
Venue						
Show Manager						
Start Time						
Judges	Helena Akesson?	Ailsa Hawkins?	Carina Hyink-Gough?	Elaine Limburg?	Diana O'Kane?	Marjo Buis?
						Maartje Hyink-Gough?
Expenses						
Accommodatn	na	na	an	na	na	na
Travel	na	na	an	na	na	na
Saturday						
Sunday						
	Prizes/Ribbns/Spr	Judges' Gifts	Judges' Meals	Catering	Job Roster	
	Proplan					

2nd & 3rd December 2022 DNZ Scentwork Trial	
<i>Schedule due 30th August</i>	<i>Entries close: 13th November 2022</i>

Venue	Otago Equestrian Centre					
Show Mangr						
Start Time	8am					
Judges	Jo Miller	Shiree Brockie	Yvette Coutts	Lyn Clearwater	Arend van den Bos	
Expenses						
Accommodatn	Diana		na	na	Ailsa?	
Travel	own car	flights organised	own car	own car	own car?	
Saturday	Novice Vehicle	Adv Exterior, Adv Vehicle, Adv Container	Novice Container	Novice Exterior	Nov Interior, Adv Interior, Exc Container	
Sunday	Novice Vehicle	Adv Exterior, Adv Vehicle, Adv Container	Novice Container	Novice Exterior	Nov Interior, Adv Interior, Exc Container	
	Prizes/Ribbns/Spr	Judges' Gifts	Judges' Meals	Catering	Job Roster	
	Judges Choice Ribbons ordered					

General Business

- **Committee Members**

- **CC Report**

Thank you for your report Lynn. A discussion was held.

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- **Videoing at Training**

MR to put together a document together for the process &/or legalities. In progress

Teo/Jean's correspondence. MR has put some guidelines together & Teo is to come back with her input.

Media Person: A discussion was held regards adding a Media role to the list of coordinators. Agreed in principle but more work to be completed.

Travel Subsidy: Clarification about when the travel subsidy can be claimed. " That the travel subsidy can be claimed for teaching purposes only. If training own dogs at the subsidy cannot be claimed" (MB/MP)

Classes: "There is a club process & procedure into gaining people into codes/classes. Coordinators are the first point of contact & we ask all members, coordinators & trainers to abide by the club's processes. (DB/SB)

- **OCTC Posters**

Have a standard template for all OCTC shows, R/T's etc. In progress. Teo

- **Bark in the Park**

Animal Attractions want OCTC to hold a demo at Bark in the Park on 18/12/22.

- **Grants:**

- **FPMC:**

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- **Fixed Terms:** Dianne's suggestion re fixed term in office. Still to be discussed.
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Agility Equip:

Cards: Card to be sent to Julie Scott on the sudden passing of her dog, Tama.

Electricity to Garage: A quote has been received from Tansley's for wiring upgrade & also for an independent power supply. Cannot be progressed until FPMC respond.

NZDAC: Ribbon sponsorship, agreed to sponsor one group for \$250. Prefer JC, JB, JDT or a class that isn't already covered but prefer not the games. Paid & Logo provided.

Pip Hosken: The unofficial Obedience R/T run on the Sunday of the Agility show at FP was a success with a good turnout. People are keen to do more of the same sort of thing. Pip has suggestions for progressing the reintroduction of Obedience to OCTC as an option.

Pip also suggested holding strategic planning meetings.

AGM: Will be at FP on Monday 28th November 2023 at Forrester Park. Donna to check kitchen availability & cost.

Vouchers: Suggestion that Jean discuss with Lynn the possibility of a half price off voucher for the 1st block of one discipline to encourage new people completing CC2 to stay in the club. Roll over to 2023.

Teo:

1. I'd like the committee to discuss funding a yearly "staff" appreciation day. This would be something along the lines of a BBQ or tea and coffee event which is funded by club (and maybe the committee members can bake, happy to offer up some baking) and we invite all trainers and co-ordinators. Like an employee appreciation day. I am aware that most OCTC "staff" get club dollars, but I think this would be an extra nice thing to do to show them how much we value their time and efforts. I was thinking perhaps signing \$200-\$300 for this? I do not have catering experience so this amount is something I have pulled out of thin air and should be further discussed of course.

2. Māori language week 12-19th Sept. I know this is a tad last minute, but could we perhaps encourage all the trainers and co-ordinators to teach a couple of dog commands in te reo Māori next week? I can find some online resources or send some sheets such as the attached one. Doesn't have to be anything super complicated, but a small reminder that our club is focused on equity.

Law Changes for Inc. Societies:

Meeting closed: 9.08 pm. Next meeting: 7pm 20th October 2022

Signed by President:

Date: