

# OCTC Committee Meeting 17 June 2021

## Minutes

### Present:

*Committee Members:* Belinda Culling , Grace Fleury, Ailsa Hawkins, Elaine Limburg, Melissa Paterson, MaryRose Scoular, Dianne Sprott, Lynn van Beers *Non-Committee:* Diana O’Kane

**Apologies:** Leigh Birchall (excused until July), Jean McKinnon (illness) (Ailsa/Grace)

**Meeting opened:** 7:03pm

- **Minutes of Last Meeting (20<sup>th</sup> May)**

Accepted as a true and correct record (MaryRose/Belinda)

### Matters Arising:

- **Agility Equipment Standardisation**

- *All new equipment manufactured and purchased after July 2020 MUST meet new regulations.*
- *By 1<sup>st</sup> Jan 2021, A-frames to be altered to the new height of 1650mm. Other changes to the A-frame by Jan 2024.*
- *By 1<sup>st</sup> July 2021, all weaves must meet the new regulations.*

Donna will apply for a grant from the DNZAC to pay for the second set of gear to be done. Dianne has sent Donna the invoice for the first set so she can do the application. Diana will check where Donna is at with this.

Dog walk needed some more rubber chip – Donna is sorting this out.

- **Gates for Porch**

Waiting for date to be arranged to meet at Forrester Park to look at what needs to be done.

- **Achievements Board**

Diana has been working on collating this information. This has involved a bit of research so has taken longer than expected.

- **Sandbags**

Sandbag samples arrived from Jacqui Lassen of A Dogz Tale. Sizes are 140mm x 300mm and 200mm x 300mm, but I’m sure Jackie would be happy to do sizes to suit. Prices are \$13 - \$15 each.

I don’t think the smaller size would be effective holding much down. And I think that the larger size would be better at maybe 500mm long. Current yellow sandbags are 430mm long.

Agility will check how many are needed for training at the Equestrian Centre and bring any surplus sandbags back to Forrester Park for Rally-O and CC to use. Elaine and Lynn will then see how many we need to order and let Belinda know.

*(NB At the April meeting a motion was passed to purchase 10 x small sausage sandbags)*

- **Garage Mud**

Nothing has been received from DCC about this matter. See FP Report. A message was received from FPMC to say the garage has been cleaned.

- **Ribbon Grant**

Diana has put together ribbon requirements from September 2021 – June 2022. Just waiting for confirmation that Agility ribbon numbers look about right (getting June Jumpers underway has been the priority). Depending how long the grants process takes, we may end up having to buy September ribbons, as QP like at least six weeks warning and preferably more.

- **Secretary Contract**

This has been updated to remove the Show Secretary role. Hours have been reduced accordingly. Ready to sign.

- **Sponsorship**

Elaine will update the sponsorship letter and can then approach Agora Butchery and AJ Equestrian.

MaryRose was working with Proplan for sponsorship for September Agility/Obedience but Donna has apparently approached Proplan as well? Diana will ask Donna what arrangements she has made.

- **Club Dollars Accounting**

Club dollars are not recorded as an income or expense because they are not cash going in and out of the bank account. However, they still represent a cost against the code they are earned in and “income” in the sense that they are used to pay for training fees and entries. They need to be recorded in some way so that there is a more accurate picture of cost-of-goods-sold and the numbers attending training and entering shows.

Dianne will look into how information around the allocation and use of club dollars can be provided in the Treasurer’s Report and alongside training and show breakdowns. Coordinators provide information after each training block as to the club dollars earned, so this could be sent to Dianne as well.

- **Agility Show Sec Delegation**

***List of tasks (from Donna)***

- Decide event format (classes, judging order etc)
- Complete schedule for DW and load details onto DNZAC site for online entry
- Check schedule proof
- Entry processing/payments – *Diana checks for payments and updates entries on website, Melissa emails non-payers*
- Catalogue and running orders
- Call Steward sheets
- Scribe sheets
- Pay levies – *Melissa provides the information; Dianne makes the payment (can Dianne access the levy info directly?)*
- Find judges
- Send judging contracts
- Arrange judges’ flights and other travel plans
- Arrange judges’ accommodation and transport if needed
- Check arrangements to feed judges
- Check courses to identify equipment needed, arrange to borrow if necessary
- Ensure timers have batteries and spares
- Organise judges’ gifts/cards – *Dianne withdraws cash and supplies the cards (could write in cards if told what to say)*
- Ensure supply of CRC/Challenge/AD certificates – order if needed
- Check and replenish stationary/ink/printer paper etc
- Order ribbons
- Organise prizes – *Dianne withdraws the cash for prizes and can put it into envelopes for prizegiving*
- Raffle
- Catering
- Helpers roster
- Arrange delivery of sponsor product
- Notify FPMC of show for DCC permit
- Upload results

Belinda/Melissa and other Agility members as appropriate will go through this list and identify who can do which tasks. This will be brought back to the next meeting so that any gaps can be identified and filled.

- **Obedience Ideas**

A report was tabled from meetings held by Obedience members and Elaine. There were several issues raised in that report that required correction and clarification. These have been added to the report, which has been recorded as a separate document, and it was agreed that no further discussion on those matters was needed.

- **Ongoing** (*no progress to report but not forgotten*)
  - Electronic Storage of Club Records
  - Level 2 Training and Shows Policy
  - Instructor Resources on Website (Manuals, Course Notes etc)
  - Policy Document Updates
  - Relocation Survey
  - Children at Training Policy
  - Photography Policy (add tick box to membership/entry forms)

## **Coordinator Reports:**

- **Agility (Belinda Culling) (Belinda/Melissa)**

Nothing has changed. Classes continue and are going well.

Belinda will look into who is owed club dollars for taking classes since March and let Diana know so these can be allocated. The last pay-out was for a course that ended 9<sup>th</sup> March (?)

- **Canine Companion (Lynn van Beers) (Lynn/Ailsa)**

The flood of CC1 hopefuls finally seems to have slowed down a bit. Still have names down for the end of Sept, but at this stage, it's not full. The trainers situation is getting dire, I'm too busy to be the one to shoulder tap, can this task be spread amongst everyone please.

I am wanting to check if the names and details of handlers I send through after they have finished their CC course are currently being contacted. I've had one come back to me saying she hadn't heard from anyone, so just checking if that is applying to more. *Agility names should be going to agility.octc@gmail.com rather than Leigh's personal address, so that Adele sees them. Lynn will follow this up.*

I would like a complaint/grumble put to FPMC regarding the state of the hall after the poultry show had finished using it. The first Wednesday directly after the show, the hall smell was gasp worthy, eye watering and intensely overwhelming. That was our CC public classes being exposed to that. The hall was not left fit for purpose for other hirers of the facility. Rally training was affected, and I know Lyn Clearwater also intends putting in a complaint due to the effect it had on their show.

*Anne McLachlan (FPMC) has been made aware of the state of the hall following the Poultry show. The problem may have been partly caused by a lack of ventilation while the floor was drying out. However, there was also birdseed all over the floor and bird poo on the cupboards, and it seems the Poultry Club just didn't do as good a job cleaning up as they have done in previous years.*

- **Obedience**

Nothing received

- **Rally-O (Elaine Limburg) (Elaine/Ailsa)**

Not much to report. There was a 2 week break for the poultry show. We then held a competition training night on Queens Birthday Monday which seemed to be well received. Restarted rally on 14 June for 3 weeks. I'm going to revamp course starting and finishing times (again) so that CC people do not have so long to wait before they can start Rally.

At the TCTC show I found out that Jo Miller was stuck in Dunedin due to her car breaking down. I seized the opportunity to organise some one on one private training on Tuesday afternoon and evening for any rally people who were able. We have 13 1/2 hour time slots which are fully taken, starting at 12.30 and finishing at 9.00. Jo has a 2 hour break from 5.00 to 7.00. I have checked with Anne McL and FP is free in the afternoon so I have booked it. The account for the afternoon will be sent to OCTC. We already have the evening. I would like to ask the committee to agree to paying for the afternoon, \$40 as most of the people attending Jo's sessions are instructors or loyal club supporters.

*Dianne moved that OCTC pay the hall hire fee for Jo's workshop on Tuesday 15<sup>th</sup> June. Seconded by Lynn. Passed unanimously.*

### **July Rally Show**

There was a meeting at 6.15 prior to the committee meeting so more to report after that. Basically everything is coming together. Jean has the soft toys but Pim paid for them so will seek reimbursement. Helena is not now coming so Diana and I have picked up judging her classes. Helena will drop dog food off to Ailsa. Courses are getting organised by the various judges and I offered everyone any assistance that they needed. Jean and Nicole will show manage with my assistance. Judging sheets (Diana has that in hand). Certificates are done and rosettes being finalised. Stop watches or do we use peoples cell phones (what happens if the timer does not have a cell phone?)

*The current stopwatches are not reliable. Ailsa will purchase 3 new stopwatches which should come in under \$200.*

- **Treibball (Carina Hyink-Gough) (Ailsa/Elaine)**

Have held on to a number of beginners who report they are enjoying the challenges and are working toward having a go at our tournament. This had had to be rescheduled due to member availability. This has now been scheduled for the 23rd July. After this Friday 11th we have 2 weeks break and then back into an 8 week block. I am picking the next couple of blocks may be quieter due to winter.

After some small discussions with the beginners group (after a small mention last committee meeting of Tuesdays being a possibility) most of them are able to make a Tuesday and would prefer it (if this was an option) with a couple that have other commitments. Only one senior would be able to make this day.

- **Flygility (Elaine Limburg) (Elaine/Melissa)**

Not much to report here either. Weather is a bit unpredictable and peoples lives tend to influence when we can run fly. I am cancelling this Saturday's 19th June fly training due to the wet ground conditions.

- **Forrester Park (Dianne Sprott) (Dianne/MaryRose)**

A new dishwasher has been installed in the kitchen.

FPMC feel that OCTC should be cautious of upsetting DCC re dirt on garage in case DCC looks into the fact that OCTC pay no lease for ground rent on the garage site. FPMC does not take responsibility for cleaning the garage, and feel that if it had been cleaned as soon as we became aware of it, the chance of any surface damage would have been far less than leaving it soiled.

## Secretary Report (Diana O’Kane)

- **Membership**

- Membership is currently 72.
- New members for approval: Rebecca Horner (*not yet approved as no membership form received*).

- **Secretary Hours (Ailsa/Lynn)**

**26<sup>th</sup> April – 23 May 2021 31.50 hrs** Approved Treasurer/President and paid. Ratified by committee.

Secretary		Show Secretary	
Email/FB/Phone/Text/Msg	11.50	Show Entries (Rally-O)	1.00
Meetings	Agenda	Show Results (Rally-O)	3.50
	Attendance	Show Levies (Rally-O)	0.25
	Minutes	Email (Rally-O)	0.25
CC Preparation	1.00		
Club Dollars	1.00		
Misc:	DTANZ Seminar		
	File backup		
	Hours Record		
	26.50		5.00

- **Correspondence (Belinda/MaryRose)**

**Inwards (accepted)**

- Fiona Kwiatkowski (ODT) – request for contact information for advertising feature
- Janet Bainbridge (SRO) – financial reports for April and May
- Janet Bainbridge (SRO) – SR Region meeting minutes, AGM minutes, president’s report, and Elementary document
- Reece Smith (Z5G) – thank you for agreement to loan gear
- Jackie Thomas (OEC) – notification of change of security code for key safe
- Sue Barr (DNZ) – statement ending 31<sup>st</sup> May
- Amanda Hayward (Crombie Lockwood) – insurance paperwork
- Diana O’Kane – Secretary invoice
- Forrester Park – hire invoices for May
- Otago Equestrian Centre – hire invoice
- Lyn Clearwater – completed judging contract for Sept21 Rally
- Show/Workshop Flyers from CCOC, SelwynDTC, Furkids Training, About K9s
- Karen Grant (DNZAC) – reminder that funding applications close 1<sup>st</sup> June
- Karen Grant (DNZAC) – crossover survey
- Lyn Sayers (Agility Stuff) – quote for Agility equipment (see General Business)
- Karen Grant (DNZAC) – flyer for Zone 5 Team Trials
- New training enquiries x 10

**Outwards (endorsed)**

- DNZAC – funding application for Agility equipment modification (Donna)
- Reece Smith (Z5G) – formal notice that OCTC will provide equipment for the Zone 5 Games as needed
- Arend van den Bos, Lyn Clearwater, Yvette Coutts – judging contracts for Sept21 Rally
- Lyn Sayers (Agility Stuff) – request for quote for Agility equipment (see General Business)
- Response to all training enquiries

## Treasurer's Report (Dianne Sprott) (Dianne/Ailsa)

**MAY BANKING:** Balances on 31 May 2021 \$8738.59 Total Term Deposits x 3 \$33,995.38

Payee	Reason	Amount	Club	Agility	Obedience	Rally	CanComp	Treibball	Spshp/Fnd
Various people	Memberships x 4	164.00	164.00						
Various people	Non-members traing	40.00	40.00						
Various people	Training, Flygility	40.00		40.00					
Various people	Training, Agility	674.00		674.00					
Various people	Training, Obedience	7.00			7.00				
Various people	Training, Rally	365.00				365.00			
Various people	Training, CC1	1085.00					1085.00		
Various people	Training, CC2	972.00					972.00		
Various people	Treat Bag sales	144.00							144.00
Tracey Gould	Long line sales	20.00							20.00
Various people	Clicker sales	20.00							20.00
Goodwin S	Overpaid training	8.00							8.00
Various people	June Jprs entries	3052.50		3052.50					
Westpac	Interest	0.26	0.26						
<b>TOTAL \$ IN</b>		<b>6591.76</b>	<b>204.26</b>	<b>3766.50</b>	<b>7.00</b>	<b>365.00</b>	<b>2057.00</b>	<b>0.00</b>	<b>192.00</b>
Pim Allen	Refund Deposit error	30.00	30.00						
MaryRose Scoular	Travel Subsidy	97.50		97.50					
Lynn Van Beers	Travel Subsidy	300.00					300.00		
Elaine Limburg	Travel Subsidy	21.00					21.00		
Elaine Limburg	Ap Rally Billet Jdge	40.00				40.00			
Forrester Park	Ap Ag Venue hire	248.00		248.00					
Melissa Paterson	June Jprs Prizes	103.87		103.87					
Jill Strang	Sept Ob airfare	20.00			20.00				
Equestrian Centre	Ag Training x 3	225.00		225.00					
Forrester Park	May Training hire	480.00			120.00	120.00	120.00	120.00	
Diana O'Kane	Secretary, Ap/May	756.00	756.00						
<b>TOTAL OUT</b>		<b>2321.37</b>	<b>786.00</b>	<b>674.37</b>	<b>140.00</b>	<b>160.00</b>	<b>441.00</b>	<b>120.00</b>	<b>0.00</b>
<b>May only</b>	<b>In</b>	<b>Out</b>	<b>Cash Movemnt</b>						
Club	204.26	786.00	-581.74						
Agility	3,766.50	674.37	3092.13						
Obedience	7.00	140.00	-133.00						
Rally	365.00	160.00	205.00						
Canine Comp	2,057.00	441.00	1616.00						
Treibball	0.00	120.00	-120.00						
Spshp/Fndrsng	192.00	0.00	192.00						
<b>1st Sept 2020 - 31st May 2021</b>	<b>In</b>	<b>Out</b>	<b>Cash Movemnt</b>						
Club	2,723.11	12,995.58	-10,272.47						
Agility	11,114.00	8,223.23	2,890.77						
Obedience	1,683.00	5,525.30	-3,842.30						
Rally	5,389.50	5,545.54	-156.04						
Canine Comp	8,819.00	2,735.02	6,083.98						
Treibball	909.00	950.00	-41.00						
Spshp/Fndrsng	2,827.21	2,289.43	537.78						
<b>TOTAL</b>	<b>\$33,464.82</b>	<b>\$38,264.10</b>	<b>-4,799.28</b>						

**April Rally show 2021**  
(modified from May)

	Expenses	Income
Entries		\$ 1,441.00
Schedule	\$ 115.00	
Forrester Park Venue Hire	\$ 200.00	
Sthrn Reg Obed Levies	\$ 137.00	
NZKC Levies	\$ 299.34	
Judges gifts	\$ 150.00	
DogsNZ Certificates	\$ 40.00	
Airfares, Ann Davis	\$ 313.60	
Judges exp, Ann Davis	\$ 30.00	
Judges exp, Jo Miller	\$ 90.00	
Judges exp, Dawn McCracken	\$ 100.00	
Helena Akesson, Prizes	\$ 97.00	
Elaine Limburg, Billet Ann	\$ 40.00	
Show Secretary costs	\$ 738.00	
	\$ 2,349.94	\$ 1,441.00
	<b>Total</b>	<b>-\$ 908.94</b>

**Canine Companion 1st Sept 2020 - 20th May 2021**

Income \$8134.00 course fees  
(does not include money from sale items)

Expenditure \$2615.02

Venue hire	670.00
Travel subsidy	1557.00
Refunds	85.00
Stationary	194.14
Incidentals	108.88

INCOME/EXPENSE BREAKDOWN – TRAINING CLASSES				
Agility	Sept-May	YTD Training Income		2581.50
		Training venue hire	1500.00	
		Trainers Travel Subsidy	184.50	
			<b>1684.50</b>	<b>2581.50</b>
		<b>TOTAL</b>		<b>897.00</b>
Obedience	Sept-May	YTD Training Income		208.00
		Training venue hire	580.00	
			<b>580.00</b>	<b>208.00</b>
		<b>TOTAL</b>		<b>-372.00</b>
Rally	Sept-May	YTD Training Income		2295.50
		Training venue hire	970.00	
			<b>970.00</b>	<b>2295.50</b>
		<b>TOTAL</b>		<b>1325.50</b>
CC	Sept-May	Training Income		8007.00
		Training venue hire	790.00	
		Trainers Travel Subsidy	1557.00	
			<b>2347.00</b>	<b>8007.00</b>
		<b>TOTAL</b>		<b>5660.00</b>
Treibball	Sept-May	YTD Training Income		557.00
		Training venue hire	743.00	
			<b>743.00</b>	<b>557.00</b>
		<b>TOTAL</b>		<b>-186.00</b>

There was a recording error in the Treasurer's Report last month where obedience expenses were entered into Rally-O. This has been corrected in the cells greyed out under the Year to Date section.

The CC total income in the breakdowns above differs due to the timing of payments in relation to the course they were for.

Crombie Lockwood insurance has been renewed for the year under the same terms.

**Inwards Correspondence 1<sup>st</sup> May – 31<sup>st</sup> May**

- Diana O'Kane secretary's invoice for 6<sup>th</sup> April – 23<sup>rd</sup> May.
- Forrester Park invoices for May's training nights.
- Otago Equestrian Centre invoices. Now charging for 2 hours only.
- Adele Smith, Lynn Van Beers and Elaine Limburg. Coordinators sending lists of names for payment checks.
- Elaine Limburg, invoice for billeting a judge and trainers travel subsidy.
- Lynn Van Beers, invoice for trainers travel subsidy.
- MaryRose Scoular, invoice for trainers travel subsidy.
- Crombie Lockwood insurance paperwork.
- Dogs NZ. Statement showing unpaid amount of \$10 from March 2021
- Melissa Paterson. Receipts for June Jumpers prizes.

**Outwards Correspondence 1<sup>st</sup> May – 10<sup>th</sup> June**

- Replies to coordinators re training payments.
- Sue Barr (DNZ) asking for copy of invoice showing what \$10 is for. No response.

## Show Secretary Report (Diana O’Kane)

- September Rally-O schedule due 30<sup>th</sup> June.
- Wheeliebins - FP are charged \$23.39 per empty, and pass on a charge to clubs of \$24.00. If there is no wheelie bin to empty do we get charged anyway? Thinking of Obedience and Rally shows which don’t really need one. Dianne will find out if we are obliged to hire wheelie bins for our shows. We will remove or tape shut the bin in the hall.
- Mikey’s Kai – Dianne will provide him with the dates of our Agility shows. He will not be able to attend June Jumpers show due to the brakes on his trailer not working. Competitors have been advised that there will be no catering. A backup caterer is needed for when Mikey’s Kai can’t attend – Kenty’s?
- Lyn and Ian Clearwater (TCTC) have offered to act as Obedience Show Secretary for OCTC. They will process entries, deal with emails and enquiries, and produce the paperwork for the shows. They will need access to OCTC’s DogsNZ log in details to manage online entries and use of the club laptop. Diana has agreed to monitor entry payments going through the club bank account as it probably isn’t practical to give them viewing access for just two shows a year.
- Treibball tournament has been re-scheduled for 23<sup>rd</sup> July.
- Obedience entries have been raised to \$12. MaryRose moved that Obedience cash prizes be dropped to \$15, \$10, and \$5. Seconded by Elaine. Passed unanimously.

Agility	Obedience	Rally-O	Treibball	Schedule Due
19/20 June 21 (at EC) 5 x Jumpers				28 Feb (Apr DW)
		3 /4 July 21 OCTC Rally-O Event		n/a
11/12 July 21 Zone 5 Games				n/a
			23 July 21 Treibball	
21/22 August 21 Zone 5 team trials				n/a
11/12 September 21 2xAg,2xJ,AD,ADXA	11/12 September 21 3 x Obedience Champ			31 May (July DW)
		18/19 September 21 4 x DNZ RallyO Champ		30 Jun (Aug DW)
3 October 21 Ag/J ribbon trial				n/a
	7 November 21 Obedience ribbon trial			n/a
		27/28 November 21 OCTC Rally-O event		n/a

JUDGES				
19/20 June 2021	Ch Jumpers x 5	Carole Logan	Isobel Syme	
3 /4 July 2021	OCTC RallyO Event	Ailsa, Elaine, Diana, Carina, Lynn		
11/12 Septmbr 2021	Ch Ag/Jmps/AD/ADX	Janette Davis (tbc)	Emily Tighe (tbc)	Roy Thorndycraft (tbc)
11/12 Septmbr 2021	Ch Obedience x 3	Steve Hull	Liz Wilkinson	Jenny Greer
18/19 Septmbr 2021	DNZ Ch RallyO x 4	Arend van den Bos (awaiting contract return)	Jo Miller?	Lyn Clearwater
3 October 2021	Agility R/T	Misha Baxter		
7 November 2021	Obedience R/T			
27/28 Novmbr 2021	OCTC Rally-O Event	Club members		

19 <sup>th</sup> & 20 <sup>th</sup> June Championship Jumpers x 5				
Schedule due 28 <sup>th</sup> February for April Dog World			Entries close: 21 <sup>st</sup> May Equestrian Centre	
Show Manager		Donna Burns		
Start Time		Course walk 8am		
Judges		Carole Logan	Isobel Syme	
Expenses		\$246	Not stated	
Accommodation		Own arrangements	Own arrangements	
Travel		own	own	
Saturday		JA1,JC2,JC3,JB3	JC1,JB1,JB2,JA2	
Sunday		JB4,JA4,JA5	JA3,JC4,JC5,JB5	
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Prizes 1-3, \$25, \$20, \$15 Proplan + dental sticks. Food raffle (Donna to do tickets)	Dianne has given these to Melissa	Donna	none	Melissa

3 <sup>rd</sup> & 4 <sup>th</sup> July 2021 Rally-O Event					
Pre-entry and entry on the day			Pre-entry closes 30 <sup>th</sup> June		
Show Manager	Jean McKinnon & Nicole Henke (with assistance from Elaine)				
Start Time	Walk through 9.15am, 9.30am start				
Judges	Ailsa	Elaine	Diana	Lynn	Carina
Expenses			nil		
Accommodation	n/a	n/a	n/a	n/a	n/a
Travel	n/a	n/a	n/a	n/a	n/a
Saturday	OF, AF	ON, OA, AA	OE, AN, SN	SA, SF	SE, AE
Sunday	OF, AF	ON, OA, AA	OE, AN, SN	SA, SF	SE, AE
Prizes/Ribbns/Sponsor	Judges' Gifts	Judges' Meals	Catering		Job Roster
1 <sup>st</sup> dog food (Ailsa), 2 <sup>nd</sup> toy (Jean), 3 <sup>rd</sup> choc fish Rosettes (Ailsa) 1 <sup>st</sup> – 3 <sup>rd</sup>			Shared lunch		

11 <sup>th</sup> & 12 <sup>th</sup> September 2021 Ch Agility x 2, Ch Jumpers x 2, AD Trial, ADXA Trial					
Schedule due 31 <sup>st</sup> May for July Dog World			Entries close: 13 <sup>th</sup> August		
Show Manager		Belinda			
Start Time		Course walk 8am			
Judges		Janette Davis	Emily Tighe	Roy Thorndycraft	
Expenses		\$309.60 (flights)	\$236.00	\$32.00	
Accommodation		Belinda	Camping (onsite?)	n/a	
Travel		Flights (who is booking?)	car	Car (needs reserved park)	
Saturday		AD,Int1,Sen1	St1,Nov1,JC1	JA1,JB1	
Sunday		St2,JA2,JB2	Nov2,JC2	ADXA,Int2, Sen2	
Prizes/Ribbons/Spnsor	Judges' Gifts		Judges' Meals	Catering	Job Roster
Ribbons 3 <sup>rd</sup> – 10%, prizes 1-3, \$25, \$20, \$15 Proplan?			Emily is gluten free	Mikey's Kai food truck?	

11 <sup>th</sup> & 12 <sup>th</sup> September 2021 Championship Obedience Tests x 3				
Schedule due 31 <sup>st</sup> May for July Dog World			Entries close: 22 <sup>nd</sup> August	
Show Manager				
Start Time		Show 1 8.30am, Show 2 not before 1pm, Show 3 9am		
Judges		Steve Hull	Liz Wilkinson	Jenny Greer
Expenses		\$100	\$75	
Accommodation		Billet required?	Own	
Travel		Airfares paid (\$282) Jill booking flights	Own	
Saturday		A1, Nov1, Beg1,B2	A2, C2	B1, C1,Beg 2,Nov2
Sunday		C3	Beg3, Nov3, B3	A3
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Ribbons 1- 5 Beg/Nov, 1-3 A,B,C Prizes 1-3, Proplan?			Mikey's Kai food truck and Archie Coffee van?	

18 <sup>th</sup> & 19 <sup>th</sup> September 2021 Championship Rally-O x 4				
Schedule due 30 <sup>th</sup> June for August Dog World			Entries close: 5 <sup>th</sup> September	
Show Manager				
Start Time	First Walkthrough 8.30am			
Judges	Arend van den Bos (awaiting contract return)	Jo Miller?	Lyn Clearwater	
Expenses			\$40	
Accommodation	Billet or B&B (+\$100)		n/a	
Travel	own		own	
Saturday	Exc2,Adv2,Nov2	Exc1,Adv1	Enc1, Nov1	
Sunday	Enc2,Nov4	Exc4,Adv4	Exc3,Adv3,Nov3	
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan, prizes/ribbons to 3 <sup>rd</sup> , ribbons to be ordered?			Shared lunch	

3 <sup>rd</sup> October 2021 Agility Ribbon Trial				
Not scheduled?				
Show Manager				
Start Time				
Judges	Misha Baxter (tbc)			
Expenses				
Accommodation				
Travel				
Saturday				
Sunday				
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster

## 7<sup>th</sup> November 2021 Obedience Ribbon Trial

Show Manager				
Start Time				
Judges				
Expenses				
Accommodation				
Travel				
Saturday				
Sunday				
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster

## 27<sup>th</sup> & 28<sup>th</sup> November 2021 Rally-O Event

<i>Pre-entry and entry on the day</i>				
Show Manager				
Start Time				
Judges				
Expenses				
Accommodation				
Travel				
Saturday				
Sunday				
Prizes/Ribbons/Spnsor	Judges' Gifts	Judges' Meals	Catering	Job Roster
Proplan, order ribbons from NZARO (1 <sup>st</sup> /2 <sup>nd</sup> ), prizes to 3rd			Shared lunch	

## General Business

- **Equipment Grants**

Following up on the possible offer of sponsorship from Leigh's husband's employer, Donna has received a quote from Agility Stuff for the following gear:

10 Phoenix Wing Hurdles Blue/Yellow @ \$195.00 (Including single weighted bar banded Blue)	\$1,950.00
1 Phoenix Spread Hurdle Blue/Yellow @ \$350.00 (Including single weighted bar banded Blue)	\$350.00
2 Phoenix Blind Blue/Yellow with black screen @ \$355.00 (Including single weighted bar banded Blue)	\$710.00
2 Bi-Directional Long Jump @ \$300.00 - Colour of choice (Sorry we cannot supply corner poles)	\$600.00
Sub Total	\$3,610.00
GST @ 15%	<u>\$541.50</u>
<b>Total</b>	<b>\$4,151.50</b>

This quotation is valid for 90 days (from 18<sup>th</sup> May)

A grant could be applied for and the offered sponsorship could cover any shortfall?

The other equipment it would be good to have are two new 3m x 3m gazebos for Agility shows, as we only have one and it is rotting badly. A sponsor could have their name printed on them. As this is fairly urgent, Diana will ask Lyn Hayde about a grant for gazebos.

- **Jess Beevis – Committee Position**

Jess has formally resigned as Obedience Coordinator but has not resigned as a Committee Member. As she has now moved to Australia, it is obvious she will not be able to fill this role any longer and there is no point formally removing her. Elaine will ask Jill if she would be willing to come back on committee.

- **Advertising**

The ODT/Star are offering advertising in an upcoming pet feature. It was decided that there was no benefit in advertising at the moment, especially as Canine Companion was already booked out months in advance.

- **PO Box**

The renewal for the PO Box is due at a cost of \$215 for the year. As there is practically no mail arriving in it other than bank statements, do we want to renew it? Lynn moved that we cancel the PO Box and change the club address to the Secretary's address instead. Seconded by Ailsa. Passed unanimously.

**Meeting closed: 9.05pm**

**Next meeting: 15<sup>th</sup> July 7pm**